



## City Council Minutes

Madison Lake City Council

Monday July 17, 2017

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### 1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:10 pm.

### 2) Roll Call

**Council Members Present:** Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

**Members Absent:** None

**Staff Present:** City Administrator Michael Hanson, City Attorney Jason Moran, Administrative Assistant Allison Polsfuss, Chief Police Dan Bunde, Public Works Supervisor Adam Fennell, Mike Klassen

### 3) Approval of Agenda

**A motion by Hiniker, seconded by Sohre, to approve the agenda.**

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

### 4) Approval of Vendor Claims

**A motion by Hiniker, seconded by Hoehn, to approve vendor claims in the amount of \$202,242.28.**

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

### 5) Consent Agenda

a) Approval of minutes from regular meeting of June 19, 2017.

**A motion by Burt, seconded by Hiniker, to hold approving the consent agenda until next meeting to give the council a chance to read over the minutes.**

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

### 6) Open Public Comments

(1) Barb Dillon, owner of The Lucky Lure, is looking for approval to sell alcohol on the side of the road during the street dance.

a) This was approved last year.

**A motion by Hoehn, seconded by Sohre,** to authorize The Lucky Lure to sell alcohol on the street during the street dance.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

## 7) Appearances & Presentations

### a) Public Hearing: Draft Comprehensive Plan (See attached memo)

(1) Motion to made by Burt, seconded by Hoehn to open public hearing.

(2) Alex from the MN Valley Council of Governments is looking for the council's comments and approval of the Comprehensive Plan drafted.

(3) There have been a few changes from last year.

a) Currently the city does not have a capital improvement plan. They are recommending we have a CIP.

b) The Planning Commission has been going over the comprehensive plan for over a year.

c) Will table until next meeting to give the council a chance to look over the comprehensive plan draft and voice their comments or concerns.

d) Motion made by Hiniker, seconded by Hoehn to close the public hearing.

### b) Public Hearing: Ordinance 2017-05 Critical Water Deficiency Ordinance

(1) Motion made by Hoehn, seconded by Burt to open the public hearing.

a) This critical water deficiency ordinance is needed for the water supply plan.

(2) A motion made by Hoehn, seconded by Burt to close the public hearing.

### c) Public Hearing: Ordinance 2017-02 Establishing an After-the-fact Variance Fee

(1) A motion made by Sohre, seconded by Burt to open the public hearing.

a) This was tabled from the last meeting and was to be brought back up on 07.17.17.

b) Discussion about the amount of the after the fact variance fee.

(2) A motion made by Hoehn, seconded by Burt to close the public hearing.

### d) Geronimo Energy presentation:

(1) Community solar gardens were established by Xcel energy in 2013. They are centrally located where good solar exposure lies.

(2) Community solar gardens are an alternative to roof top systems.

(3) Cost saving analysis: A potential one-year savings of \$1,743 and 23 years a savings of \$41,000.

(4) No upfront investment required.

(5) This program is just for businesses and city entities.

(6) If we would want to opt out of Geronimo Energy, we are able to.

(7) The city of attorney would like to have a week to review the contract.

## 8) Ordinances & Resolutions

### a) Ordinance 2017-02 Establishing an After-the-fact Variance Fee

- (1) City attorney will come up with the desired language of the council and it will be further discussed at the next meeting.

**b) Ordinance 2017-05 Critical Water Deficiency**

**A motion made by Hoehn, seconded by Hiniker** to approve Ordinance 2017-05.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

**9) Departmental Updates:**

**(1) Mike Klassen Fire Department**

- a) The Fire Department took possession of LUCAS 3.
- b) The Fire Department is getting ready for Paddlefish days.
- c) The equipment that the money is being raised for this weekend will be laid out at the Fire Department events over Paddlefish days.
- d) There is nothing out of the ordinary with fire calls.

**(2) Mike Klassen Planning Commission**

- a) Issues were already discussed earlier with 1130 Park Road.
- b) Should the Tomahawk playground equipment be moved?
- c) We need to figure out the timeline of the Tomahawk Ridge Park.

**(3) Public Works Supervisor Adam Fennell**

- a) Everything is going well.
- b) Preparing for paddlefish days this weekend.

**(4) Police Chief Dan Bunde**

- a) Nothing new to report.

**10) Unfinished Business**

**a) Public Works Building Update**

- (1) At the meeting with Brunton, Salonek said they would go to court.
  - a) We have hired another expert to create reports.
  - b) They have acknowledged that we are headed in the right direction.
- (2) Under contract, they should have gotten pre-approval before. We have found multiple breaches in the contract.
- (3) We will keep progressing and reevaluate after the expert's reports.

**b) Variance application for 1130 Park Rd** (Public hearing was 06.26.2017 at Planning Commission Meeting)

- (1) It was recommended by the Planning Commission that they city council deny the application.
- (2) The design of the structure it doesn't fit.
  - a) Owner is over on both the north and the south.
- (3) The concerns by the owner were monetary.
- (4) He has not purchased any more property from his neighbor
  - a) It is a setback issue on this property.

**A motion made by Sohre, seconded by Hoehn** to follow the recommendation of the planning and zoning commission to deny the variance application.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried

**A motion made by Hoehn, seconded by Burt** to take the city attorney's recommendation to set a 30-day time limit to resolve the issue at 1130 Park Road.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried

**11) New Business**

**12) Staff Reports**

- a) August Bond Payments due totaling \$232,036.45 will be paid out this week. We are paying currently on 8 bonds, split over three banks.
- b) Paddlefish Days July 19-23rd, City website has event information, and links to event website ran by Paddlefish Days Association. Parade Permit, Road Closure Permit, and Temporary Liquor License for the Madison Lake Fire Relief Association have all been approved.
  - (1) Request of \$1,000.00 payment to Paddlefish Days Committee for the parade

**A motion made by Hiniker, seconded by Burt** to authorize the payment of \$1,000.00 to the Paddle Fish Days Committee.

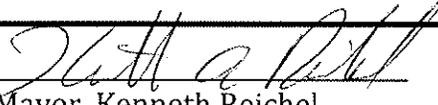
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried

- c) The Deputy Clerk will be on vacation from July 20-July 27.

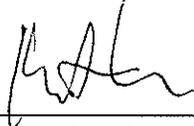
**13) Mayor and Council Reports**

- a) **Kenny** received an email from Kyle at AEM. In the future, the council should have enough time to review the council packet before the meeting. The packet should be sent out the Thursday or Friday before the council meeting.
- b) The city should get started on the budget for 2018.
  - (1) Michael will set up meetings with department head for requests.
  - (2) We should schedule a work session to discuss the 2018 budget.
- c) Send thank you letters to Vickey Schmidt & Andrews sister for the flowers on Main Street.

**14) A motion made by Hoehn, seconded by Hiniker** to adjourn meeting at 9:29 pm.

  
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Mayor, Kenneth Reichel

Attest:

  
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Kent Hoehn, Council Member

