



1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:02 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: City Attorney Jason Moran, Deputy Clerk Allison Polsfuss, Police Chief Dan Bunde, Public Works Supervisor Adam Fennell, City Administrator Michael Hanson, Fire Chief Kevin Kennedy.

3) Approval of Agenda with addition of closed meeting for Administrator performance review with the council (12b.)

A motion by Hiniker, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Hoehn, seconded by **Burt**, to approve vendor claims in the amount of \$52,046.73

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes as presented from the regular meeting of July 17, 2017.

A motion by Hoehn, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

(1) Tonya Morsching is asking the City for a donation of \$500.00 for the Halloween Dance as given in past years.

A motion by Hiniker, seconded by **Sohre**, to authorize a donation to Cornerstone State Bank in the amount of \$500.00 to contribute to the Halloween Party.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

7) Appearances & Presentations

a) Departmental updates:

(1) Public Works Supervisor Adam Fennell

- a) Everything is going well.
- b) There will be an invoice coming for the repair of the lift station to replace pumps and the parts that are needed to do so.

(2) Fire Chief Kevin Kennedy

- a) PaddleFish days was a hit and very well attended. A big "thank you" to everyone!
- b) There have been 59 calls YTD.
- c) There is a new member on the Fire Department along with two more interviews, as they see turnover coming in the next few years.
- d) New fire hall lights will be coming soon.
- e) The Fire Department has completed LUCAS training.
- f) The rescue truck needs the fuel pump to be rebuilt which will be around \$500.00.
- g) No word on FEMA for turnout gear.
- h) There will be 7 people attending the fire training for 2 days.

(3) Police Chief

- a) Everything is running well.
- b) Speed enforcement was increased over the past month, as well as patrol on the semis going through town.
- c) Bunde stated he is slowly working on getting parts for the new squad car.
- d) Helmets are not required when riding golf carts.

8) Ordinances & Resolutions

a) Ordinance 2017-02 Establishing an After-the-fact Variance fee

A motion by Sohre, seconded by **Burt**, to approve Ordinance 2017-02 Establishing an After-the-fact Variance Fee.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

b) Resolution 2017-16 Joint Powers Agreement Madison Lake Police and BCA

A motion by Hoehn, seconded by **Burt**, to approve Resolution 2017-16 Joint Powers Agreement Madison Lake Police and BCA.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

c) Resolution 2017-17 Special Consent Assessment – Carriage Repair

A motion by Burt, seconded by **Sohre**, to approve Resolution 2017-17 Special Consent Assessment for Carriage Repair.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

d) Resolution 2017-18 Special Consent Assessment – Max’s Hardware

A motion by Hoehn, seconded by **Burt**, to approve Resolution 2017-08 Special Consent Assessment- Max’s Hardware.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

e) Resolution 2017-19 Appointing Members to the EDA

A motion by Sohre, seconded by **Burt**, to approve Resolution 2017-19 Appointing Members to the EDA.

Roll Call:Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

9) Unfinished Business

a) **Public Works Building update**

(1) There is a meeting on 08.09.17 regarding the samples pulled from the public works building.

10) New Business

a) **Bim Vogelgesang of 61703 230th Street**

- (1) Mr. Vogelgesang’s property falls into a unique situation as it is currently part of Blue Earth County and not the city.
- (2) They are wanting to do some home improvements that require a building permit, but cannot pull a permit, because they need new sanitary service.
- (3) The owners have been weighing a few options for years:
 - a) Put in private mound system and stay part of BEC;
 - b) The city puts in public main that would serve 3-4 properties that the property owners would be partially responsible for;
 - c) Sanitary sewer district;
 - d) Talk to neighbors about the possibility of connecting through his property.
- (4) Mr. Vogelgesang will discuss with his neighbor, and the council will discuss further at the next meeting.

11) Staff Reports

a) **Proposed 2018 Budget Timeline**

(1) The first budget work session will be Thursday August 17, 2017 at 5:30 PM.

(2) Allie will send the council the budget timeline for future meetings.

b) **Xcel LED Retrofit on Street Lights:** 45 Overhead, and 7 Underground over the 2nd half of August.

c) **2017 ICMA Conference- Oct 22-25:** Request by City Administrator to attend out of state conference.

A motion by Sohre, seconded by **Hiniker**, to deny Administrator's attendance to the ICMA's out of state Conference.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

12) Mayor and Council Reports

13) A motion made by Hiniker, seconded by **Burt** to close the open meeting at 9:48pm.

14) A motion made by Hiniker, seconded by **Hoehn** enter into a closed meeting.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

a) The Council entered into a closed session for the purpose of a performance evaluation of the City Administrator; pursuant to MSS § 13D.05 subd 3. During the closed session, the Council discussed personnel matters with legal counsel. After discussing same upon a motion by Hiniker, seconded by Hoehn with all voting in favor to return to open session the meeting was opened to the public. In open session, upon a motion by Hoehn seconded by Burt the motion was to accept the letter of resignation of City Administrator Michael J. Hanson. The letter was read into the record. City Administrator Michael J. Hanson letter of resignation was accepted effective immediately.

15) A motion made by Hoehn, seconded by **Burt** to adjourn the meeting at 10:05 p.m.

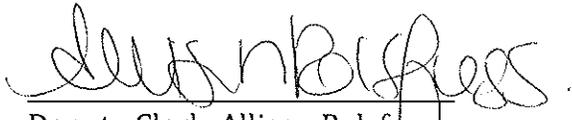
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

Mayor, Kenneth Reichel

Attest:


Deputy Clerk, Allison Polsfuss

