



1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:10 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: City Attorney Jason Moran, Interim Administrator Curt Kephart, Deputy Clerk/Treasurer Allison Polsfuss, Fire Chief Kevin Kennedy.

3) Approval of Agenda

A motion by Sohre, seconded by **Hoehn**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Sohre, seconded by **Burt**, to approve vendor claims in the amount of \$34,209.19.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from the regular meeting of August 21, 2017.

A motion by Hoehn, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

(1) No one from the public wished to speak.

7) Appearances & Presentations

a) **Departmental updates:**

(1) **Mike Klassen:** Many calls about water ponding/runoff issues.

- a) Building permit for 304 Krason Drive was approved, and the owners got letter from DNR. They are going forward with review from Building Inspector Dan Murphy.
- b) Reviewing update to the Comprehensive Growth Plan. Possibly continue the public hearing prior to approval of the plan update.

8) Ordinances & Resolutions

- a) **Motion made by Hiniker, seconded by Sohre** to open Public Hearing: Amending Madison Lake Municipal Code of Ordinances Section 30.25 and adding sections 30.26,30.27.
(1) Duties and responsibility are further detailed.
- b) **Motion made by Burt, seconded by Hiniker** to close public hearing.
(1) May take action at the next council meeting.
- c) **Resolution 2017-20 Acceptance of Stock Donation of Behalf of Fire Department**
(1) Will be used for Fire Rescue boat- \$18,000-\$20,000.

A motion by Sohre, seconded by **Hoehn**, to approve Resolution 2017-20 accepting a donation on behalf of the Fire Department.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

9) Unfinished Business

- a) **Continue discussion: Bim Vogelgesang property of 61703 230th Street**
(1) Mr. Moran stated that Bim is in the process of getting estimates. This project will probably be put on hold for a few weeks.
- b) **Continue discussion: 2018 Budget**
(1) Setting preliminary levy on September 5th meeting
- c) **Discussion of Hodapp Dock on Duck Lake**
(1) Duck lake association has raised some money for a public dock on Duck Lake and is asking the City to partner with them by making a donation.
(2) A resolution will be prepared to make a donation for the public dock/pier on Duck Lake.
(3) Hodapps will be responsible for maintenance of pier.

10) New Business

- a) **Engagement Letter & Contract – Interim City Administrator**

A motion by Hoehn, seconded by **Burt**, to approve the engagement letter and contract for terms and conditions of services to be provided by Interim Administrator Curt Kephart.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- b) **Fall Clean up**
(1) Discussion of whether this is a good idea and possible official date.
- c) **A property owner** has numerous unlicensed vehicles on his property.
(1) Talk to police department to address the issue of abandoned vehicles on property.

11) Staff Reports

a) Update from the Interim Administration-

- (1) **Curt Kephart** started a newsletter that will be posted on the website.
- (2) He will provide council with updates at every meeting in the future.
- (3) A possible weekly update from the department heads.
- (4) Staff will begin working on the Fall newsletter.
- (5) The new staff successfully completed payroll.
- (6) We received a notice regarding any potential future late payments to MN Dept of revenue, and staff will keep on top of this to make sure this does not happen again.
- (7) Mankato area public schools are having their open house Thursday August 31st 8-9:15.
- (8) A schedule has been set for Interim City Administrator, he plans to be in the office Monday, Wednesday all day, and Thursday afternoons with flexibility when required.
- (9) The computer crashes in City Administrator's office. A few options could be another laptop, dock for laptop, or different desktop.
- (10) Council advised to proceed to replace the computer with a laptop in the most cost-effective manner possible.

12) Mayor and Council Reports

13) Public Works Building Update (Closed session)

A Motion Made by Hiniker, seconded by Hoehn to enter into closed session pursuant to MSS §13D.05 sub3b for the purposes of discussing with legal counsel reports and data on findings regarding the new Public Works Building

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

The Council entered into closed session at 8:12 p.m. CDT

A motion by Burt, seconded by Hoehn, to return to open session.

Roll Call:

Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

The Council returned to open session at 8:57 p.m. CDT

A motion by Sohre, seconded by Burt to get quotes for removal and replacement of the concrete slabs in the new Public Works Facility.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

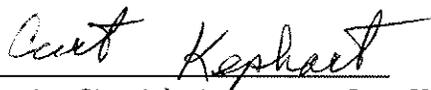
Motion carried.

14) A motion made by Hiniker, seconded by Sohre to adjourn meeting at 9:02 pm.



Mayor, Kenneth Reichel

Attest:



Interim City Administrator, Curt Kephart