



Council Meeting Minutes

Madison Lake City Council

Tuesday, September 16th at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:05 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Pat Burt, Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, Interim City Administrator Tim Madigan, Police Chief Dan Bunde
- c) **Others Present:** Charles Jones, Mark Hayes, Andy Frederick, Carole Kroc, Carol Schneider, Mark Dooley

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) **Approval of Agenda**
- b) **Approval of minutes of the 09.03.19 Meeting**

Motion by Sohre, seconded by **Sanders** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

4) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

- a) Kevin Mehlhaff, 431 Lilac Ln, requested signage indicating that Lilac Ln is not a through street.

Motion by Sohre, seconded by **Sanders** to purchase and post a "no through street" sign on Lilac Ln.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

- i) Kevin Melhaff, 431 Lilac Ln, requested Council consideration of options at the Compost site. He brought up a concern about the hours posing challenges to residents especially when it has been raining a lot.
- b) Andy Frederick, Charles Jones, and Mark Hayes entered comments into the record regarding the paving of Nuthatch Rd.
 - i) Mayor Hoehn advised Mr. Frederick that he has reviewed the scope of work twice and there is no indication of paving of Nuthatch Rd, therefore the residents were not assessed for the project.

- ii) Interim Administrator Madigan advised Mr. Frederick that the next course of action would be for the property owners to sign a petition that meets the state required threshold. The petition would then be brought before Council. If Council decides to act on it, they would order a feasibility study. Once the study is completed, the funding of the project would be determined, and a large portion would be paid by special assessments.
- iii) Mayor Hoehn noted that the City cannot assess the township.
- c) Mark Dooley, 26 Lake Ave, brought a concern to Council over the acceleration noise on Hwy 60.
 - i) Chief Bunde indicated that the first step in the process would be to have the state do a speed study.
 - ii) Mr. Dooley indicated that the noise and acceleration is exceptionally bad on Saturday mornings.
 - iii) Chief Bunde stated that he would advise his guys and that the Police Department would increase patrol efforts on the East end of town on Hwy 60.

5) Ordinances and Resolutions

- a) Resolution 2019-08 Adopting and Certifying a Preliminary 2020 Budget & Tax Levy
Motion by Sohre, seconded by **Burt** to approve Resolution #2019-08 Adopting and Certifying a Preliminary 2020 Budget & Tax Levy
Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

6) Old Business

- a) EDA Bylaw changes (range of members)
 - i) EDA Chair Jim Van Duesen had previously brought a concern to Council regarding the number of members required on the EDA. Due to a recent move, the EDA currently does not have enough members to satisfy the by-laws.
 - ii) Chair Van Duesen requested that the by-laws be adjusted to reflect a range in the number of members required.
Motion by Sanders, seconded by **Sohre** to adjust the EDA by-laws to reflect “The Mayor shall, with the approval of the City Council, appoint three to seven people as Commissioners for the EDA.”
Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried
- b) Duck Lake Park fishing pier donation
Motion by Sohre, seconded by **Burt** to issue a donation check in the amount of \$3,500 to the Duck Lake Preservation Association for the Hodapp Memorial Fishing Pier.
Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

c) Nationwide Election Option

- i) Deputy Clerk Wille advised Council that staff sought advisement from the City's Nationwide representative regarding the election options provided.

Motion by Burt, seconded by **Sohre** to select Nationwide Election Option 2 for the City of Madison Lake staff and advise Nationwide accordingly.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

7) New Business

a) City parcel of real estate – Jason Moran

- i) City Attorney Moran was unable to attend this meeting; therefore this item has been tabled until the October 7th meeting.

b) Christmas Expo Donation

Motion by Sohre, seconded by **Burt** to issue a check in the amount of \$300 from the Farmer's Market to the Christmas Expo.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sohre

Nays: None

Sanders abstained

Motion Carried

c) Police Department Staffing

- i) Police Chief Bunde advised Council that officer Marx may be accepting a position with the Austin PD.

ii) Chief Bunde would like to transfer current Part-time Officer Philip Wills into the position if it is vacated.

iii) He would like it to be a lateral transfer.

iv) Council Members discussed internal vs external posting.

Motion by Burt, seconded by Sanders that should Chief Bunde receive a resignation within his department, the position should be posted internally and include the job description, salary range and benefits.

8) Vendor Claims – approval of bills in the amount of \$36,369.48

Motion by Sanders, seconded by **Sohre** to approve vendor claims in the amount of \$36,369.48.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

9) Administration Report

- i) Interim Administrator Madigan advised Council that Staff would be in training with Civic beginning September 23rd.

ii) City Administrator interviews are being held on Saturday, September 21st.

10) Council Report

- i) Councilmember Hiniker questioned the charge for the Sheriff's Department "on call". Deputy Clerk Wille checked into this and the Sheriff's Department only bills the City if they actually get called out when they are on call.
- ii) Mayor Hoehn brought up the property at 18 Lake Avenue. Interim Administrator Madigan advised Council that Police Chief Bunde had been working with City Attorney Jason Moran and Zoning Administrator Potter to resolve the matter without a citation.
- iii) Council decided that a citation was to be issued.

Motion by Sohre, seconded by **Sanders** that the property owner at 18 Lake Avenue is issued a citation for not complying with the ordinance to get a fence up around his pool. The property owner should receive a hand-delivered letter giving him a 10 day notice to put up a temporary fence surrounding the pool and provide proof that materials for a permanent fence have been purchased. If these two items are not done within the stated timeframe the property owner is to be issued a citation.

11) Adjournment -

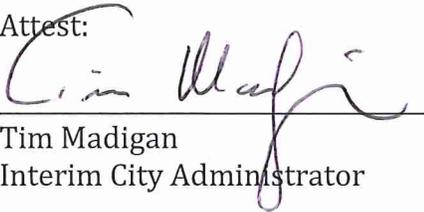
Motion by Hiniker, seconded by Sohre to adjourn the meeting at 7:59 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



Tim Madigan
Interim City Administrator