



## COUNCIL MEETING MINUTES

**Madison Lake City Council**

Monday October 1<sup>st</sup>, at 6:00PM

525 Main Street

Madison Lake, MN

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### 1) Call Meeting to Order

Mayor Reichel Called the meeting to order at 6:02PM.

### 2) Roll Call

**Council Members Present:** Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Kent Hoehn, and Pat Burt

**Staff Present:** City Administrator Curt Kephart, City Clerk Allie Polsfuss, City Attorney Jason Moran, Police Chief Dan Bunde

### 3) Approval of Agenda

**Motion made by Burt**, seconded by **Hoehn** to approve the agenda as presented.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

### 4) Consent Agenda

a) Approval of The Lucky Lure Temporary Noise Permit for Lurefest- October 6<sup>th</sup> until 11:00PM.

b) Approval of Well Number 4 Pay App #4 in the amount of \$48,342.89.

c) Approval of regular meeting minutes from September 17, 2018.

**Motion made by Sohre**, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

### 5) Approval of Vendor Claims in the amount of \$11,216.87

**Approval of Online Payments in the amount of \$9,605.00**

**Motion made by Sohre**, seconded by **Hoehn** to approve Vendor Claims and online payments in the total amount of \$20,821.87.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

### 6) Open Public Comments

None at this time.

### 7) Appearances & Presentations

None at this time.

### 8) Ordinances and Resolutions

None at this time.

### 9) Old Business

**10) New Business**

a) **For Review Only-**

- i) Revised Social Media Policy Draft #1
- ii) Revised Social Media Policy Draft #2
  - (1) City Administrator Kephart and City Attorney Moran have drafted two Revised Social Media Policy options to replace the existing policy. Both the City Administrator and City Attorney recommend draft #2. They would like to have the council review both draft policies and make changes as they see fit.
  - (2) The City Attorney will provide recommendations by November, so the City may adopt a revised policy by December.

**11) Administration Report**

- a) The City Administrator provided a report for the Council updating them on the Planning Commission, EDA, Personnel Committee, and progress being made by the staff as it pertains to accounting and budgeting.
- b) Speak You Peace Civility Project- Duluth, MN
  - i) City Administrator Kephart provided an example of Duluth's Speak Your Peace Civility Project and believes it would be beneficial for Madison Lake to adopt something similar.
  - ii) The Administrator recommends a revision to the Employee Manual to reflect changes in related policies and will provide the Council with a draft in the near future.

**12) Motion to enter into Closed session as a continuation of the closed session on September 17, 2018, Pursuant to MS§13D.05 Subd. 3 at 6:31PM made by Burt, seconded by Hoehn:**

(a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

The purpose of this closed session is to discuss a review of Dan Bunde. The City of Madison Lake will review and determine if a future meeting to consider action is deemed warranted.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried

**Motion made by Burt, seconded by Hoehn to end the closed session and return to open session at 7:46PM.**

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried

City Attorney Moran provided a synopsis of this closed session as a continuation of the previous closed meeting to discuss the facts and circumstances of the video pertaining to Chief Dan Bunde.

**Motion made by Sohre, seconded by Hiniker** that Police Chief Dan Bunde be given a written warning for lack of professionalism.

Roll Call: Ayes: Hiniker and Sohre

Nays: Reichel, Hoehn, Burt

**Motion made by Burt, seconded by Hoehn** that Police Chief Dan Bunde receive a verbal warning for lack of professionalism, and within one year, Mr. Bunde must complete a professional development course as recommended by the City Administrator.

Roll Call: Ayes: Reichel, Hoehn, Burt

Nays: Hiniker, Sohre

Motion carried.

**13) Motion made by Hoehn, seconded by Burt** to adjourn the meeting at 7:47PM.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

  
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Mayor, Kenneth Reichel

Attest:

  
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City Administrator, Curt Kephart