

City of Madison Lake
City Council Minutes
Monday, October 15, 2012

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:00 pm.

Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, Chuck Ries, and Kent Hoehn

Members Absent: John Howard

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudellie, Planning Commission Chair Mike Klassen, and Fire Chief Kevin Kennedy.

Others Present: Amy Dresch and Adam Luebhe of FMHC Corporation; Carolyn Hiniker of 74 Evergreen Court, Madison Lake; Derek and Kelly Schwartz of 405 Lilac Lane, Madison Lake.

Pledge of Allegiance

Consent Agenda

1A) Approval of Agenda

A motion by Ries, seconded by Bjerke, to approve the agenda with the addition of 6B) Donation for Halloween Party, 6C) Paddlefish Days, and 6D) Fire Department.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
Nays: None
Motion carried.

1B) Accepting of Minutes from Regular Meeting of October 1, 2012

A motion by Bjerke, seconded by Ries, to accept the minutes from the October 1, 2012 regular meeting.

Roll Call: Ayes: Reichel, Bjerke, and Ries
Nays: None
Abstained: Hoehn
Motion carried.

1C) Approval of Vendor Claims Totaling \$27,006.58.

- Ms. Steele stated that the BENCO invoice for \$479.00 should be held as the insurance company will be paying them directly.
- Council discussed the hats purchased by the fire department.

A motion by Bjerke, seconded by Hoehn, to approve vendor claims in the amount of \$26,527.58.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn.
Nays: None
Motion carried.

Unfinished Business

4A) Sale of City Property

- Ms. Steele stated that the City has \$33,000.00 invested into the property.
- Denny Terrell stated that \$21,000.00 is a fair price for the lot.
- Roger Reichel is interested in purchasing the lot.
- Ms. Steele shared Mr. Reichel's plans for the lot with the Council.
- Council directed Ms. Steele to have a market valuation done by two different realtors.

- Mr. Larson and Mr. Roemhildt will discuss the lift station to determine a timeline for the repairs and an estimate.
- Ms. Steele will verify that the trees and plants at the signs are being watered.

4B) 2013 Comprehensive Budget Review

- Ms. Steele will contact Shannon Sweeney to see where he is at with the previously requested information.
- There will be a department head meeting in early November where space needs will be discussed.
- Council directed Chief Kennedy to provide plans for a fire hall addition to the Council.
- The purchase of a new pumper truck for the fire department was discussed.
- The fire department would like to purchase the new pumper truck in 2014.
- Council discussed the township contracts.
- Council discussed the Radio/Pagers line item.

General Business

5A) Verizon Wireless Conditional Use Permit for a Temporary Communications Tower

- Council discussed the location of the permanent tower.
- The permanent tower and temporary tower will not be in the same location.
- Derek Schwartz does not feel that the City has looked at the tower proposal enough.
- Amy Dresch stated that the temporary tower will be ninety feet tall and the permanent tower will be one-hundred and fifty feet tall. Neither will have a light on them.
- Verizon Wireless is unable to relocate to the new water tower.
- The Planning Commission recommends issuing an Interim Use Permit for one year or until the permanent communications tower is up, whichever is sooner.
- Ms. Steele will look into addressing the tower and building permit requirements.
- Ms. Dresch will look into moving the permanent site closer to the cemetery.

A motion by Bjerke, seconded by Ries, to issue an Interim Use Permit for the term shorter of when the new tower goes up or one year.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
 Nays: None
 Motion carried.

New Business

6A) Third Quarter 2012 Budget Review

- Ms. Steele stated that the budget appears to be on target for 2012.

6B) Donation for Halloween Party

- Ms. Steele stated that Angie Peterson is hosting a Halloween Party on October 28, 2012 in the Fire Hall.
- The Paddlefish Days Queen Candidates will be assisting.
- Ms. Peterson is requesting a \$250.00 donation.

A motion by Ries, seconded by Hoehn, to donate \$250.00 to Angie Peterson for the Halloween Party.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
 Nays: None
 Motion carried.

6C) Paddlefish Days

- Council discussed issuing a permit to the Paddlefish Days committee.
- Paddlefish Days is covered by the City's insurance.
- Council discussed who is running Paddlefish Days.
- Ms. Steele will look into how other City's handle similar events.

6D) Fire Department

- This was discussed under agenda item 4B) 2013 Comprehensive Budget Review.

Personnel

7A) Closed Meeting Under MN Statute 13D.05, Subd. 1(d), 3(a) Annual City Administrator Review

- Mayor Reichel closed the regular meeting and opened the closed meeting under MN Statute 13D.05, Subd. 1(d), 3(a) to discuss the annual review of the city administrator at 9:17 pm.
- Mayor Reichel closed the closed meeting and opened the regular meeting at 10:06 pm.
- Council discussed the performance of Ms. Steele.

Adjournment

A motion by Howard, seconded by Ries, to adjourn the meeting at 10:06 pm.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
Nays: None
Motion carried.



Kenneth Reichel, Mayor

Attest:



Kelly Steele, City Administrator-Clerk