



City Council Minutes
Madison Lake City Council
Monday, October 17, 2016

1) Call Meeting to Order

Mayor Reichel called the work session to order at 7:07 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Michael Hanson, Deputy City Clerk AmberRose Brudelie, Interim City Administrator Wendell Sande, City Attorney Jason Moran, and Project Designer Nate Hermer.

3) Approval of Agenda

A motion by Hiniker, seconded by **Burt**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Hoehn, seconded by **Burt**, to approve vendor claims in the amount of \$117,514.64.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of October 3, 2016

A motion by Hiniker, seconded by **Hoehn**, to approve the minutes from the regular meeting of October 3, 2016.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

- No one from the public wished to address the council.

7) Appearances and Presentations

8) Ordinances and Resolutions

9) Unfinished Business

a) 4th and 5th Street Update

- Mr. Hermer stated that paving is complete for the year other than a couple of driveways.
- Grading of the alley still needs to be completed and paving will take place next year.
- The final pavement lift will be installed next year as well.
- The contractor is waiting for the sod to dry out before they can cut and install it.
- Council discussed on street parking in the project area.
- Mr. Hermer stated that because Council reduced the width of the street to twenty-four feet to cut costs it is the recommendation of ISG that no on street parking be allowed.

b) Public Works Building

- Interim City Administrator Sande reviewed the cost estimate from Brunton Architects.
- The City of Madelia is very satisfied with their building.
- Council discussed the placement of the building on the lot.
- Council discussed the heating system for the building.

A motion by Sohre, seconded by **Hoehn**, to authorize the project and to contract for the professional services with Brunton Architects which will cost approximately eight percent of the project total.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

c) Doran's Triangle Tract A & B – Right of First Refusal

- City Administrator Hanson stated that the City obtained a chunk of land during the condemnation process for moving the road over that is not buildable.
- City Administrator Hanson stated that a letter of first refusal was sent out to Susan Doran who is the personal representative for Anne Doran and Ms. Doran signed the letter refusing the to purchase the property back.
- The City paid \$0.50 a square foot for the property.
- The Doran CIC would like the Council to sell the property to them so they can sell the proportioned land to the adjacent property owners.

A motion by Hiniker, seconded by **Burt**, to sell the Doran Triangle Tract A and B to the Doran CIC for \$0.50 a square foot plus closing costs, recording costs, and any legal fees associated with the sale.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

10) New Business

a) RNDC 4th & 5th Street Project Wage Audit Contract

- City Administrator Hanson stated that this is for a contract with Region Nine Development Commission for wage compliance checks that have been completed throughout the project.
- The wage compliance checks are required for PFA financing.
- City Administrator Hanson and City Attorney Moran have reviewed the contract.

A motion by Hoehn, seconded by **Burt**, to approve the contract.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- b) Designating an appointee to the Mankato Area Public Schools Community Education Advisory Council
- City Administrator Hanson was contacted by Audra Nissen Boyer regarding a position on the advisory council for community education.
 - The advisory council meets five times a year on the fourth Wednesday of the month.
 - City Administrator Hanson stated that appointees are for three year terms.
 - Council Member Hiniker explained what the advisory council does.
 - Council discussed who to appoint to the advisory council.
 - Council will discuss this at a future meeting.

11) Staff

- a) City Attorney
- City Attorney Moran has not heard from Mr. Johnson.
 - Staff should schedule a removal date with him for before November 15, 2016.
 - Mayor Reichel stated that he will speak with Mr. Johnson.
 - The letter was sent out on Friday.
- b) Mayor
- Mayor Reichel stated that he is happy with the progress of the 4th and 5th Street Project.
 - Mayor Reichel stated that the project looks great.
 - Mayor Reichel directed staff to send a thank you note to Anthony.
- c) Council Member Sohre
- Council Member Sohre stated that there is a dip in the road on Nutmeg in front of her house.
 - Council Member Sohre stated that she does not think there is a drainage issue on Nutmeg.
 - Mr. Hermer will have someone look at the dip in the road.

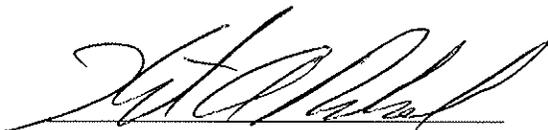
12) Adjournment

A motion by Hiniker, seconded by **Sohre**, to close the work session at 7:48 pm.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Hoehn and Burt

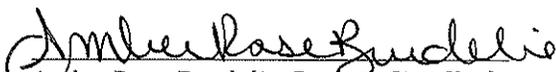
Nays: None

Motion carried.



Kenneth Reichel, Mayor

Attest:



AmberRose Brudellie, Deputy City Clerk