

**CITY OF MADISON LAKE
PLANNING COMMISSION MINUTES
WORK SESSION
October 22, 2012**

ROLL CALL:

Upon roll call the following members were present: Mike Klassen, Ann Austad, Rick Anderson, and Ron Voth

Members Absent: Clell Hemphill and Annette McBeth

Staff Present: Kelly Steele

Others Present: None.

CALL TO ORDER:

Chair Klassen called the work session to order at 6:09 p.m.

- Ms. Steele provided a sample ordinance for a Gateway Overlay District. The ordinance is to promote high quality development in gateways.
- The Gateway Overlay District will be reviewed in November.
- The Planning Commission discussed if a survey should be required for commercial properties or if it is adequate to require the property owner to prove the property boundaries to the satisfaction of the City.
- The Planning Commission discussed if the site plan section of the off-street parking ordinance could be addressed as an overall site plan requirement for the entire zoning code.
- The location of commercial parking and RV parking was discussed.
- The Planning Commission asked Ms. Steele to provide copies of recently adopted off-street parking ordinances for their review.
- Should some off-street parking requirements be addressed in the nuisance chapter of the City Code?

ADJOURN:

The meeting was adjourned at 7:14 pm

Attest:

Kelly Steele, City Administrator-Clerk