



Council Meeting Minutes

Madison Lake City Council

Monday, November 15, 2021 at 6:00 p.m.

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:02 p.m.

2) Roll Call

- a) **Council Members Present:** Mayor Kent Hoehn, Pat Burt, Laurinda Sohre, Carl Jordan
- b) **Council Members Absent:** Ryan Sanders
- c) **Staff Present:** City Administrator Jeff Shoobridge, Deputy Clerk Liz Wille

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of the agenda of this meeting
- b) Approval of the minutes of the October 18, 2021 meeting
- c) Approval of the vendor claims in the amount of \$478,598.46
- d) Approval of Application for Special Assessment Hardship Deferral for 105 Chestnut Ave
- e) Approval of Resolution 2021-28 2022 Meeting Calendar
- f) Approval of 2022 Business Licenses for Finish Line, The Landing on Madison, The Lucky Lure, The Anchor Bar and Grill, The Market, and Caseys pending successful background checks

Motion by Jordan seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Burt, Jordan, Sohre
Nays: None
Motion Carried

4) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

5) Ordinances and Resolutions

- a) **Public Hearing – Adjusting Charges and Fees for Fiscal Year 2022**
 - i) Call the Hearing to Order – motion by Sohre, seconded by Burt to close the regular meeting and open the public hearing at 6:04 p.m.
 - ii) Take Testimony – no public present
 - iii) Recess/Close the Public Hearing – Motion by Burt, seconded by Sohre to close the public hearing and reconvene the regular meeting at 6:05 p.m.
 - iv) Council Discussion – council decided to charge a \$50.00 flat fee for all zoning permits regardless of whether or not a site visit was required

b) **Ordinance 2021-02 Adjusting Charges and Fees for Fiscal Year 2022**

Motion by Jordan seconded by **Sohre** to approve Ordinance 2021-02 Adjusting Charges and Fees for Fiscal Year 2022

Roll Call: Ayes: Hoehn, Burt, Jordan, Sohre
Nays: None
Motion Carried

c) **Public Hearing – Adjusting Charges and Fees (Building Inspection)**

- i) Call the Hearing to Order – motion by Sohre, seconded by Burt to close the regular meeting and open the public hearing at 6:16 p.m.
- ii) Take Testimony – no public present
- iii) Recess/Close the Public Hearing – Motion by Sohre, seconded by Burt to close the public hearing and reconvene the regular meeting at 6:19 p.m.
- iv) Council Discussion

d) **Ordinance 2021-03 Adjusting Charges and Fees (Building Inspection)**

e) **Motion by Sohre** seconded by **Burt** to approve Ordinance 2021-03 Adjusting Charges and Fees (Building Inspection)

Roll Call: Ayes: Hoehn, Burt, Jordan, Sohre
Nays: None
Motion Carried

6) **Old Business**

- a) **2022 Budget and CIP Discussion**

7) **New Business**

- a) **City Administrator Review** – tabled until December 6th meeting due to absence of Council Members and Council wishes to fill out evaluation forms

8) **Administration Report**

9) **Council Report**

10) **Adjournment**

Motion by Burt seconded by **Sohre** to adjourn the meeting at 7:45 p.m.

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre
Nays: None
Motion Carried

Councilmember Jordan excused himself at 7:00 p.m. due to other obligations



Kent Hoehn
Mayor

Attest:



Liz Wille
Clerk/Treasurer

