



City Council Minutes

Madison Lake City Council

Monday, November 17, 2014

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:06 pm.

2) Roll Call

Members Present: Mayor Ken Reichel, John Howard, Steve Bjerke, Carolyn Hiniker, and Kent Hoehn.

Members Absent: None

Staff Present: City Administrator Ariel Klugman, Deputy City Clerk AmberRose Brudelie, and City Engineer Chris Larson.

3) Approval of Agenda

A motion by Bjerke, seconded by **Howard**, to approve the agenda adding 5H) Approval of Gambling License for All Saints Catholic Church for January 25, 2015 with a snow date of February 8, 2015. .

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

a) Council discussed the City of Mankato quarterly lift station maintenance billing.

A motion by Bjerke, seconded by **Howard**, to approve vendor claims in the amount of \$538,771.81.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of November 3, 2014.

b) Approval of 2015 Liquor License for American Legion Post 269

c) Approval of 2015 Liquor License for Finish Line Liquors

d) Approval of 2015 Liquor License for The Lucky Lure

e) Approval of 2015 Liquor License for Trailblazer Bar & Grill

f) Approval of 2015 Tobacco License for Casey's

g) Approval of 2015 Tobacco License for The Market of Madison Lake

h) Approval of Gambling License for All Saints Catholic Church for January 25, 2015 with a snow date of February 8, 2015.

A motion by Hoehn, seconded by **Howard**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

7) Appearances & Presentations

- a) Public Hearing on Resolution #2014-85 Vacation of a portion of Utility Easement in Tomahawk Subdivision
- Mayor Reichel spoke with Pat Jolitz about the tie outs. Mr. Jolitz stated the tie outs were located and are four to five feet out from the foundation.
 - The utility easement was discussed.
 - City Administrator Klugman will draft an agreement regarding the easement with Mr. Jolitz.
 - Mayor Reichel opened the public hearing 7:20 pm.

A motion by Bjerke, seconded by **Howard**, to close the public hearing at 7:23 pm.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

- b) Public Hearing Revisions on Ordinance #2014-14 Chapter 93 Public Nuisance Ordinance Revisions
- City Administrator Klugman reviewed the changes she made to the proposed ordinance.
 - Mayor Reichel opened the public hearing at 7:25 pm
 - Mayor Reichel continued the public hearing to December 1, 2014.

8) Ordinances & Resolutions

- a) Resolution #2014-85 Vacation of a Portion of Utility Easement in Tomahawk Subdivision
- Tabled until December 1, 2014.
- b) Resolution #2014-89 Authorizing a deficit in TIF 2-9 and TIF 2-10 and authorizing temporary borrowing until sufficient funds to reimburse are available.
- City Administrator Klugman stated that there were administrative costs for setting up the new TIF District which can come out of the TIF funds before payment is made.
 - This resolution was recommended by our auditors to borrow the funds to pay the administrative costs from the general fund at three percent interest.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-89 Authorizing a deficit in TIF 2-9 and TIF 2-10 and authorizing temporary borrowing until sufficient funds to reimburse are available.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

- c) Resolution #2014-90 Calling for Truth and Taxation Public Hearing

A motion by Bjerke, seconded by **Hoehn**, to approve Resolution #2014-90 Calling for Truth and Taxation Public Hearing.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

- d) Ordinance #2014-14 Chapter 93 Public Nuisance Ordinance Revisions
- Tabled until December 1, 2014.

9) Unfinished Business

- a) Project Updates
- Annexation Update

- (1) Culverts
 - (a) City Administrator Klugman stated that the neighboring property owners do not think the repair benefits them and will not be purchasing the land from the CIC.
 - (b) Council discussed installing a fence instead of repairing the culvert.
 - (c) City Administrator Klugman stated that the CIC plans to dedicate the land to the City.
- (2) Wheaton Agreement
 - (a) Wheaton Payment for Disturbed Crop Land
 - (i) City Administrator Klugman met with Michael Wheaton and recommends that no adjustments be made to the assessment amount owed.
 - (ii) Staff provided a copy of RL Larson's insurance to Mr. Wheaton per our agreement the day after the meeting.
 - (iii) Payment for disturbed crop land has not been made and Mr. Wheaton is requesting payment plus 4.8% interest.
 - (iv) City Administrator Klugman stated that .99 acres were disturbed for a cost of \$297.00 and interest at 4.8% would be \$1.91.
 - (v) City Administrator Klugman stated that the CIC will be writing a check to the City for the installation of natural gas in their area. The City will then write a check to Xcel Energy for the same.
 - (vi) City Administrator Klugman will be meeting with the Doran's on Wednesday.
 - (vii) The condemnation was granted by the court today.
 - (viii) City Engineer Larson stated that RL Larson and Holtmeier Construction will be requesting extensions on the project in the near future due to the late project start, the land acquisition trouble, and the weather.
- (3) Payments
 - (a) RL Larson Request for Payment No. 3 (\$632,972.20)
 - (b) Kunkel Electric Request for Payment No. 6 (\$15,509.83)
 - (i) City Engineer Larson reviewed the Change order from RL Larson.
 - (ii) Council discussed where the costs are at for the project.
 - (iii) City Engineer Larson reviewed the requests for payment and recommends approval. City Administrator Klugman provided council documentation from City Engineer Larson reviewing the requests for payment. .

A motion by Bjerke, seconded by **Howard**, to approve the Contractor's Applications for Payment No. 3 to RL Larson and Payment No. 6 to Kunkel Electric for \$15,509.83 and the change order from RL Larson.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

- 4th and 5th Update
 - (1) City Engineer Larson reviewed the scope of the proposed Fourth and Fifth Street project.
 - (2) The road will be increased to thirty-six feet wide.
 - (3) The additional watermain loop on CR 26 was discussed.
 - (4) City Engineer Larson reviewed the probable costs of the Fourth and Fifth Street project.
 - (5) Council discussed including Chestnut Avenue and Lakeshore Drive in the project.
 - (6) Council discussed paving the alleys.
 - (7) Council discussed the assessment policy.
 - (8) City Administrator Klugman, City Engineer Larson, Council Member Howard and Council Member Bjerke will meet with Shannon Sweeney to discuss the City's bonding capacity.

10) New Business

11) Staff Reports

- a) City Administrator
- City Administrator Klugman asked Council for permission to hire Josh Meagher to assist administration with filing etc. for \$8.00 an hour.

A motion by Hiniker, seconded by **Howard**, to hire Josh Meagher for filing.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

12) Mayor & Council Reports

13) Adjournment

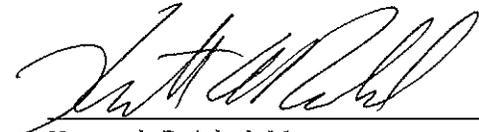
A motion by Bjerke, seconded by **Howard**, to adjourn the meeting at 8:46 pm.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

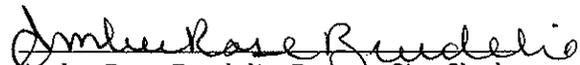
Nays: None

Motion carried.

Attest:



Kenneth Reichel, Mayor


AmberRose Brudelic, Deputy City Clerk