

City of Madison Lake
City Council Minutes
Monday, November 19, 2012

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:03 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, Chuck Ries, John Howard, and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Kelly Steele, Deputy Clerk Amber Rose Brudellie, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, and City Engineer Chris Larson.

Others Present: Carolyn Hiniker of 74 Evergreen Court, Madison Lake; Jim Theuninick and Diane Mountain with All Saints Catholic Church; David Pearson with Xcel Energy; Michael Wheaton of 233 Pinehurst Dr, Mankato, MN

Consent Agenda

1A) Approval of Agenda

A motion by Ries, seconded by Howard, to approve the agenda with the additions of 1E) Casey's 2012 Tobacco License, 6F) Sirens, and 6G) Fencing at Water Tower Site.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn
Nays: None
Motion carried.

1B) Accepting of Minutes from Regular Meeting of November 5, 2012

A motion by Hoehn, seconded by Howard, to accept the minutes from the November 5, 2012 regular meeting.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hoehn, and Ries
Nays: None
Abstained: None
Motion carried.

1C) Accepting of Minutes from Special Meeting of November 9, 2012

A motion by Ries, seconded by Howard, to accept the minutes from the November 9, 2012 special meeting.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.
Nays: None
Abstained: None
Motion carried.

1D) Approval of Vendor Claims Totaling \$16,166.54.

A motion by Howard, seconded by Hoehn, to approve vendor claims in the amount of \$16,166.54.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.
Nays: None
Motion carried.

1E) Casey's 2013 Tobacco License

A motion by Ries, seconded by Hoehn, to approve the 2013 tobacco license for Casey's.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.
Nays: None
Abstained: None
Motion carried.

Department Report

Public Open Forum

3A) All Saints Catholic Church High Water Bill

- Jim Theuninick asked the Council to refund a part of the sewer portion of their high water bill from when the church was pressure washed.
- Council discussed the proposed adjustment which would bill the church for 110% of their average sewer usage. The adjustment to their account would be a credit of \$523.68.

A motion by Bjerke, seconded by Hoehn, to adjust the All Saints Catholic Church water bill by \$523.68.

Roll Call: Ayes: Reichel, Bjerke, and Hoehn.
Nays: Ries and Howard
Motion carried.

3B) All Saints Catholic Church Fire Call Invoice

- Jim Theuninick asked the Council to consider waiving the fire call fee.
- Council discussed the fire call.
- Council asked Mr. Theuninick to check with their insurance company again regarding coverage.

3C) All Saints Catholic Church Lunch Express Program

- Diane Mountain the parish nurse at All Saints explained the lunch express program.

Unfinished Business

4A) Point Pleasant Lift Station Repairs

- Council discussed the quotes received and Mr. Roemhildt's analysis of them.
- Council discussed which reserve fund to use for the repairs.

A motion by Bjerke, seconded by Hoehn, to accept the Dakota Pump quote per Mr. Roemhildt's recommendation using the SAC reserve fund to pay for the repairs.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.
Nays: None
Motion carried.

4B) 2013 Comprehensive Budget Review

- Tabled until the next meeting.

4C) Annexation

- Mr. Bjerke and Mr. Larson met with Michael Wheaton to discuss annexation.
- Council discussed the criteria for not paving roads.
- Mr. Wheaton stated that he would be meeting with the cabin owners next Thursday to discuss annexation.
- Council discussed the properties on Idlewood.
- Mr. Larson stated it would cost around \$500.00 to give preliminary numbers for Idlewood.
- Council directed Mr. Larson to prepare the preliminary number for Idlewood.
- Council discussed scheduling a meeting with the interested parties after the first of the year.
- Individual meetings will be scheduled with key people from each interested area in the next weeks.

4D) Xcel Energy Gas and Electric Franchise

- Jim Brandt reviewed both agreements.
- Ms. Steele spoke with BENCO and they asked her to forward the approved Xcel Energy agreement to them.
- Council discussed street lights and holiday decorations.
- Council will review the agreements at a future meeting.

General Business

New Business

6A) iPads

- Ms. Steele met with the administrator in Eagle Lake.
- Council discussed the pros and cons of using iPads.
- Council directed Ms. Steele to determine what would be best for our city and bring a finite cost to the next meeting.

Mayor Reichel left and Mayor Pro-Tem Bjerke took control of the meeting at 8:19 pm.

6B) Assessment Process for Main Street Project

- The improvement hearing will be continued at the next City Council meeting on December 3, 2012.
- Council discussed an assessment cap.
- Council discussed how much the property owners should pay versus how much the City should pay.
- Council discussed the property values and possibility of including abutting or contiguous property under the same ownership benefiting from the project.
- A preliminary assessment total needs to be given to the affected property owners.
- Ms. Steele, Mr. Bjerke, and Mr. Larson will determine the presentation for the hearing.

6C) 2013 Fees

- Chief Bunde requested that the "animal pound fee, transport" be raised to \$75.00.
- Council discussed adding a land use violation fee. Ms. Steele will check with Jim Brandt to determine the best name for the violation.
- Chief Bunde requested that a \$50.00 fee be added for failing to obtain an animal license.

6D) Resolution #2012-558 Authorizing Assessment for Unpaid Charges

A motion by Ries, seconded by Howard, to approve Resolution #2012-558 Authorizing Assessment for Unpaid Charges.

Roll Call: Ayes: Bjerke, Ries, Howard, and Hoehn
Nays: None
Motion carried.

6E) Resolution #2012-559 Authorizing Assessment for Unpaid Charges

A motion by Hoehn, seconded by Ries, to approve Resolution #2012-559 Authorizing Assessment for Unpaid Charges.

Roll Call: Ayes: Bjerke, Ries, Howard, and Hoehn
Nays: None
Motion carried.

6F) Sirens

- Council discussed the required 800 MHZ narrowband siren upgrade.
- Mr. Roemhildt stated that it will cost \$1,475.00 plus tax, shipping, and installation for each siren.
- The sirens are outdated and need to be replaced as it is hard to obtain parts to repair them.
- The Council will continue to budget \$8,000.00 per year to replace the sirens over the next three years.

A motion by Ries, seconded by Hoehn, to approve the purchase of three narrow band receivers at a cost of \$1,475.00 plus, tax, shipping, and installation for each.

Roll Call: Ayes: Bjerke, Ries, Howard, and Hoehn
Nays: None
Motion carried.

6G) Fencing At Water Tower Site

- Council discussed the need for a security fence out at the water tower site.
- Council directed Mr. Roemhildt to obtain quotes for eight to ten foot high security fencing with razor wire at the top.

Personnel

Adjournment

A motion by Ries, seconded by Howard, to adjourn the meeting at 9:21 pm.

Roll Call: Ayes: Bjerke, Ries, Howard, and Hoehn
Nays: None
Motion carried.



Steve Bjerke, Mayor Pro-Tem

Attest:



Kelly Steele, City Administrator-Clerk