



# Council Meeting Minutes

Madison Lake City Council

Monday, November 21, 2022

at 6:00p.m.

Madison Lake Community Room

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## 1) Call Meeting to Order

Mayor Hoehn called the meeting to order at 6:00 p.m.

## 2) Roll Call-

- a) **Council Members Present:**, Mayor Kent Hoehn, Pat Burt, Carl Jordan, Ryan Sanders, Laurinda Sohre
- b) **Staff Present:** City Administrator Liz Wille, Clerk/Treasurer Jenny Kern

## 3) Consent Agenda

*Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.*

- a) Approval of the agenda of this meeting
- b) Approval of the minutes of the November 14, 2022 meeting
- c) Approval of the minutes of the November 17, 2022 Board of Canvass meeting
- d) Approval of the vendor claims in the amount of \$203,573.16
- e) Approval of 2023 Business Licenses

**Motion by Sohre** seconded by **Burt** to approve the consent agenda as presented, pending cleared background checks for the Business License applications

Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre  
Nays: None  
Motion Carried

## 4) Open Public Comments - None

## 5) Appearances & Presentations - None

- a) 2023 Budget Presentation

**Motion by Sohre**, seconded by **Burt** to accept the audit.

Roll Call: Ayes: Hoehn, Burt, Jordan, Sohre  
Nays: None  
Motion Carried

## 6) Ordinances and Resolutions

### a) Resolution 2022-15 Adopting Employee Handbook Revisions

**Motion by Burt** seconded by **Sohre** to approve Resolution 2022-15 Adopting Employee Handbook Revisions

Roll Call: Ayes: Hoehn, Burt, Sohre  
Nays: None  
Motion Carried

**7) New Business**

- a) Xcel Franchise Fees
- b) Chief Wages

**Motion by Sanders** seconded by **Sohre** to have City Attorney Moran complete a wage study

Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre  
Nays: None  
Motion Carried

- c) City Attorney contract

**Motion by Sohre** seconded by **Jordan** to review contract options with the City Attorney

Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre  
Nays: None  
Motion Carried

**8) Old Business**

**9) Administration Report**

**10) Council Report**

**11) Adjournment**

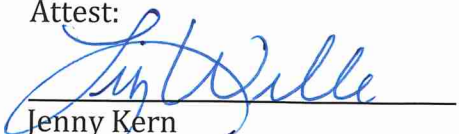
**Motion by Burt** seconded by **Jordan** to adjourn the meeting at 7:43 p.m.

Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre  
Nays: None  
Motion Carried



Kent Hoehn  
Mayor

Attest:

  
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Jenny Kern  
Clerk/Treasurer