

City of Madison Lake
City Council Minutes
Monday, December 2, 2013

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:03 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, John Howard, Carolyn Hiniker, and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Ari Klugman, Assistant City Administrator Wendell Sande, Deputy City Clerk AmberRose Brudellie, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, Fire Chief Kevin Kennedy, City Engineer Chris Larson, Building Inspector Ron Voth, and Planning Commission Chair Mike Klassen.

Others Present: None

Consent Agenda

3A) Approval of Agenda

A motion by Howard, seconded by Hiniker, to approve the agenda with the addition of 9C) R1-S Zoning District.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker and Hoehn
Nays: None
Motion carried.

3B) Accepting of Minutes from Regular Meeting of November 18, 2013

A motion by Howard, seconded by Hiniker, to accept the minutes from the November 18, 2013 regular meeting.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker and Hoehn
Nays: None
Motion carried.

3C) Approval of Vendor Claims Totaling \$28,102.66.

A motion by Howard, seconded by Hoehn, to approve vendor claims in the amount of \$28,102.66.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker and Hoehn
Nays: None
Motion carried.

Open Public Comments

Appearances and Presentations

5A) Public Hearing: 2014 Budget Truth in Taxation

- Ms. Klugman stated that the Truth in Taxation hearing is part of the annual budget process and is required by state statute.
- Ms. Klugman reviewed how property taxation works.
- The operating levy is not increasing, however, the City's debt service levy is increasing.
- The net tax capacity rate for the City decreased 17.2%.
- The levy per capita decreased 5.6%.
- Ms. Klugman stated that 86% of general fund revenue comes from taxes and local government aid.
- For 2014, there is an increase of \$30,000.00 to Local Government Aid.
- The biggest expenditures are for Public Works, Public Safety and Administration.
- Personnel expenditures and future personnel needs were discussed.
- Mayor Reichel opened the Public Hearing at 7:18 pm.
- The increase in property taxes on the newly annexed properties was discussed.
- Mayor Reichel closed the Public Hearing at 7:26 pm.

Ordinances and Resolutions

6A) Resolution #2013-593: Annexation and Detachment from Lake Washington Sanitary District

- This is another step in the annexation process which will separate the second layer of government.
- Lake Washington Sanitary District held a hearing for the detachment.
- The City of Madison Lake will provide services to these properties.

A motion by Bjerke, seconded by Hoehn, to approve Resolution #2013-593: Annexation and Detachment from Lake Washington Sanitary District.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker and Hoehn

Nays: None

Motion carried.

Reports of Staff, Officers, Boards, and Committees

7A) Building Official

- Mr. Voth stated that two building permits were issued last month.
- Mr. Voth has visited with many property owners on Duck Lake to discuss future construction plans.
- Council discussed the City ordinance requiring house numbers.

7B) City Administrator

- Ms. Klugman stated that she will be renewing the Main Street Committee.
- The EDA approved the appraisals on Main Street.
- Max Anderson's has received approval from the SBA.
- Ms. Klugman is looking at purchasing video equipment with the City Hall and Fire Department reserve funds paying for the purchase.

7C) City Council Member

- None

7D) City Engineer

- Mr. Larson is continuing to work on annexation.
- Council discussed metering for the Lake Washington Sanitary District at the regional lift station.
- Mr. Larson stated that our agreement with the City of Mankato will be revised.
- The timing of the Main Street project was discussed.

7E) Fire Chief

- Chief Kennedy stated there were seventy-six calls for 2013 compared to eighty-six calls in 2012.
- There were twenty-eight fire calls, fifty-five medical calls and one mutual aid call.
- Chief Kennedy stated that there were nineteen calls in Jamestown Township, six calls in LeRay Township, three calls in Lime Township, eight calls in Washington Township, and forty calls in the City of Madison Lake.
- We have received the money for the 1986 fire truck.

7F) Mayor

- Council discussed the need for an additional full-time police officer.
- Council directed Ms. Klugman and Chief Bunde to review the budget and come up with a plan for hiring an additional full-time officer in May or June of 2014.

7G) Planning Commission Chair

- Mr. Klassen stated that the Planning Commission has been working on the R1-S Zoning District.
- The Planning Commission is short one member.
- Ms. Klugman will be recommending that the current terms be extended until February or March.

7H) Police Chief

- There were sixty-six calls in November.
- Chief Bunde stated that the Fire Department did an excellent job at their recent fire call.

7I) Public Works Supervisor

- Mr. Roemhildt stated that the plows are ready to go.
- The new siren has arrived.
- The installation of the Mankato By-Pass Vault is complete.
- Mr. Roemhildt stated that there was a sewer blockage in the main sewer line on Park Road due to people flushing wipes.

Unfinished Business

8A) Lake Washington Sanitary District Legal Agreement

- Staff have worked with Attorney Hoff to develop the draft agreement.
- Attorney Hoff is recommending a \$1,000.00 permit fee.
- Council reviewed the agreement.
- Staff requested that Council provide comments to them before the next meeting.

New Business

9A) Employee Health Benefits

- An HRA is no longer allowed unless the City provides a high deductible health plan to employees.
- Mr. Sande is suggesting that the City allow employees to put their health insurance benefit in a flex plan or a deferred comp plan.
- Mr. Sande will provide resolutions for Council approval at the next meeting.

9B) Set Date for Council Retreat

- Ms. Klugman would like to schedule two Council Retreats to discuss priorities and business topics.
- Council set their retreats for January 6 and 21, 2013 from 4:00 to 7:00 pm.

9C) R1-S Zoning District

- The proposed ordinance was considered by the Planning Commission at the last meeting.
- This will be adopted after public hearing has been held.
- Mr. Sande stated that this zoning district does not address the Wheaton property.
- After the ordinance is adopted the Planning Commission will apply the zone.
- The 120 square foot addition is not included in the R1-S Zoning District.

A motion by Bjerke, seconded by Hoehn, to approve the R1-S language.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker and Hoehn
Nays: None
Motion carried.

Adjournment

A motion by Hoehn, seconded by Bjerke, to adjourn the meeting at 8:48 pm.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker and Hoehn
Nays: None
Motion carried.

Attest:



Ken Reichel, Mayor



AmberRose Brudellie, Deputy Clerk