

City of Madison Lake
City Council Minutes
Monday, December 3, 2012

Call to Order

Mayor Pro-Tem Bjerke called the regular Council meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Pro-Tem Steve Bjerke, John Howard, and Kent Hoehn

Members Absent: Mayor Ken Reichel and Chuck Ries

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudelic, Police Officer Pete Kisling, Public Works Supervisor Chris Roemhildt, Fire Chief Kevin Kennedy, Building Inspector Ron Voth, Planning Commission Chair Mike Klassen, Police Chief Dan Bunde, and City Engineer Chris Larson.

Others Present: Carolyn Hiniker of 74 Evergreen Court, Madison Lake; Larry Prange of 302 Main Street, Madison Lake; Donna and Mike Tatge of 600 Walnut Avenue, Madison Lake; Jim Tatge of 1625 James Drive, North Mankato; Carol and Jon Schneider of 22048 604th Avenue, Eagle Lake; Ann Austad of 208 7th Street, Madison Lake; Cliff Haefner of 412 Main Street, Madison Lake; Teresa Baker of 404 Main Street, Madison Lake; Rick Anderson of 940 Melwood Court, Madison Lake; Vicki Schmidt of 508 Lakeshore Drive, Madison Lake; Matt Oswald of 3002 Mustang Drive, Madison Lake; Annette McBeth of 708 Tomahawk Court, Madison Lake; Samantha Barthels and her classmates from MSU.

Consent Agenda

3A) Approval of Agenda

A motion by Howard, seconded by Hoehn, to approve the agenda.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
 Nays: None
 Motion carried.

3B) Accepting of Minutes from Regular Meeting of November 19, 2012

A motion by Hoehn, seconded by Howard, to accept the minutes from the November 19, 2012 regular meeting.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
 Nays: None
 Motion carried.

3C) Approval of Vendor Claims Totaling \$38,646.50.

A motion by Howard, seconded by Hoehn, to approve vendor claims in the amount of \$38,646.50.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
 Nays: None
 Motion carried.

Open Public Comments

Appearances and Presentations

5A) MSU Presentation: Trails and Economic Development

- The students from MSU thanked the Council for allowing them to present their project.
- The results of the public involvement meeting on November 8, 2012 were discussed.
- The surrounding lakes are a feature of Madison Lake.
- The MSU students suggested turning a historic home into a bed & breakfast.
- It was recommended that the City join the group Minnesota Main Street, a program of the Preservation Alliance of Minnesota.
- It was suggested that a trail rest stop, grocery store, a café, and a bicycle repair and rental shop would be a benefit to the City.
- The MSU students recommended that better signage be provided for the businesses in town as well as advertising along the trail.
- The proposed trail design was discussed.
- More access to showers and restrooms as well as a primitive camping site were suggested additions to the City.
- The MSU students discussed a possible marketing strategy including a brochure, coupons, and a website. The information could be given out at Sakatah State Park.
- It was suggested that a Downtown Business Association would benefit current business owners and the City.
- Council thanked the MSU students for their time and complimented them on a very nice presentation.

Ordinances and Resolutions

Reports of Staff, Officers, Boards, and Committees

7A) Building Official

- Mr. Voth stated that seven building permits were issued in November.
- Rental inspections are complete.
- Bob Van Deusen asked if the builder in the Tomahawk Subdivision is allowed to rent properties there.
- Council will review the limitations that were placed in the TIF agreement at the next meeting.

7B) City Administrator

- Ms. Steele stated that the City received approximately \$240,000.00 for our property tax settlement.
- The agenda format has been changed.

7C) City Council Member

- None

7D) City Engineer

- None

7E) Fire Chief

- Chief Kennedy will provide Council the end of the year report at the next meeting.
- There were eighty-seven calls for the year.

7F) Mayor

- None

7G) Planning Commission Chair

- None

7H) Police Chief

- None

7I) Public Works Supervisor

- Mr. Roemhildt stated that he is still working on obtaining bids for fencing at the water tower site.

Unfinished Business

8A) Continuation of the Main Street Assessment Hearing

- Mr. Larson handed out the preliminary assessment roll to the council and the citizens present.
- Council discussed how the assessments would be calculated and the general consensus is to keep the project affordable for both the property owners and the City.
- Mr. Larson stated that specific design questions can be discussed with him.
- Option A is a representation of how the assessment policy is written.
- The final assessment hearing will take place after the project is completed.
- The project bids typically come in plus or minus ten percent of the projected cost.
- Council discussed the assessment policy. Council does not want to set a precedent for how additional funding will be used in the future.
- The ditch along Cherry Avenue was discussed.
- The City and County are required to follow state aid guidelines.
- Mr. Roemhildt will look at how the public works department plows snow along Cherry Avenue.
- Mr. Larson stated there will be all new storm sewer along Cherry Avenue.
- Jon Schneider's warehouse will only have one inlet per state aid rules.
- Sump pump outlets will be required to be available outside of the foundation.

A motion by Howard, seconded by Hoehn, to approve Resolution #2012-560 Receiving Feasibility Report.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

A motion by Howard, seconded by Hoehn, to approve Resolution #2012-561 Ordering Improvement and Preparation of Plans.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

- Ms. Steele and Mr. Larson will review the voting requirements for Resolution #2012-561 Ordering Improvement and Preparation of Plans.
- The interest rate for the assessment will be two percent over the City's bond cost.

8B) 2013 Comprehensive Budget Review

- Ms. Steele stated that the budget remains at a three percent levy increase.
- The City's work comp insurance will increase by four percent.
- The police department added a line item for building reserve. The money for this line item was transferred from the capital outlay account.
- The personnel committee is still working on wage increases and will provide their recommendation at the next council meeting. The dollar amount for wage increases is already earmarked in the budget.
- The cost of the audit decreased for next year.
- The budget will be passed at the December 17, 2012 regular meeting.

8C) Annexation

- Mr. Larson provided numbers for Idlewood.
- Ms. Steele has not provided the property owners with those numbers as of today.
- There is a lot of interest in annexation.
- Michael Wheaton held his meeting here last week. Ms. Steele has not heard how the meeting went.
- Mr. Larson has an individual breakdown almost completed.
- Council scheduled a work session to discuss annexation at 6:30 pm on December 17, 2012.
- Ms. Steele will invite key people from each area interested in annexation to attend the work session.

8D) iPads

- Ms. Steele spoke with Best Buy regarding the purchase of the iPads.
- It will cost approximately \$2,500.00 for the Council's iPads and \$790.00 for Ms. Steele's iPad.
- There is an insurance plan available at a cost of \$109.00 for each iPad for one year.
- There are funds available for the purchase, as we did not renew our MN Valley Council of Governments membership.
- Council discussed the pros and cons of purchasing iPads.

A motion by Howard, seconded by Hoehn, to move forward with the purchase of the iPads.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

New Business

9A) Truth in Taxation Hearing

- Ms. Steele provided a handout discussing the proposed property tax increase.
- Council discussed LGA.
- Ms. Steele stated that LGA has been certified through 2013.
- Ms. Steele stated that there is no guarantee we will receive those funds.
- The tax capacity and market value for Madison Lake has decreased.

9B) Accepting Jerry Groebner's Resignation from the EDA

A motion by Hoehn, seconded by Howard, to accept Jerry Groebner's resignation from the EDA.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

9C) Accepting Clell Hemphill's Resignation from the Planning Commission

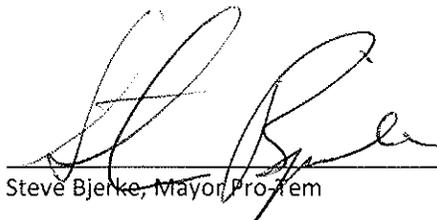
A motion by Hoehn, seconded by Howard, to accept Clell Hemphill's resignation from the Planning Commission.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

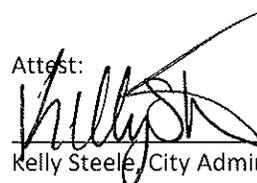
Adjournment

A motion by Hoehn, seconded by Howard, to adjourn the meeting at 8:32 pm.

Roll Call: Ayes: Bjerke, Howard, and Hoehn
Nays: None
Motion carried.



Steve Bjerke, Mayor Pro Tem

Attest:


Kelly Steele, City Administrator-Clerk