

City of Madison Lake
City Council Work Session Minutes
Monday, December 16, 2013

Call to Order and Pledge of Allegiance

Mayor Pro Tem Bjerke called the Council work session to order at 5:21 pm.

Roll Call

Members Present: Mayor Pro-Tem Steve Bjerke and Carolyn Hiniker

Members Absent: Mayor Ken Reichel (arrived at 5:36 pm), John Howard and Kent Hoehn

Staff Present: City Administrator Ari Klugman, Assistant City Administrator Wendell Sande, Deputy Clerk AmberRose Brudelie, Public Works Supervisor Chris Roemhildt, and City Engineer Chris Larson

Main Street Project Update

- The timeliness clause of the assessment policy was discussed.
- Ms. Klugman recommended that Council determine how the Main Street assessments will be calculated before Council holds a public hearing.
- The membership of the Main Street Visioning Committee was discussed.
- Council discussed the roles and duties of the Main Street Visioning Committee.
- The timeline of the Main Street reconstruction was discussed.
- Ms. Klugman will ask the EDA to consider offering a matching grant for updating the face of Main Street.
- Council discussed the planned logo on the center Main Street.
- The phasing of the Main Street reconstruction was discussed.
- Council discussed the project costs and the City's assessment policy.
- The City's Financial Advisor, Shannon Sweeney recommends assessing a minimum of twenty-five percent of the project cost as a requirement of State Statute on assessments.
- Council discussed how to calculate the Main Street assessments.

2014 Fees and Charges

- Council reviewed the fee schedule and recommended changes.
- Ms. Klugman stated that the 2014 Fee Schedule would be approved at the next meeting.
- Council discussed having a staff person read all of the water meters in town annually.

Closed Meeting MN Statute 13D.05, Subd. 3(b)

- The Council closed the meeting at 6:46 pm Mayor Reichel closed the Work Session at 6:46 pm.
- Mayor Reichel opened the Work Session at 6:51 pm.
- Council discussed the Right of Way agreement with Lake Washington Sanitary District.

Adjournment

A motion by Bjerke, seconded by Hiniker, to close the work session at 6:51 pm.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hiniker

Nays: None

Motion carried.

Attest:



Ken Reichel, Mayor



AmberRose Brudelie, Deputy Clerk