



Council Meeting Minutes

Madison Lake City Council

Monday, December 2nd, 2019 at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:08 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Ryan Sanders, Pat Burt, Laurinda Sohre
- b) **Absent:** Carolyn Hiniker
- c) **Staff Present:** Deputy Clerk Liz Wille, City Administrator Jeff Shoobridge
- d) **Others Present:** City Attorney Jason Moran, City Engineer Jason Femrite, Anne Wolff, Tony Rotchadl, Forrest Hasty, Carole Kroc

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) **Approval of the agenda for this meeting**
 - b) **Approval of the minutes of the 11.18.19 City Council Meeting**
- Motion by Burt**, seconded by **Sohre** to approve the consent agenda.

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre
 Nays: None
 Motion Carried

4) Open Public Comments - None

5) Appearances & Presentations

- a) Highway 60 Project – City Engineer Jason Femrite
 - i) City Engineer Femrite showed a Powerpoint presentation to Council and the public which gave more details surrounding the Highway 60 project.
- b) **Pin Presentation – Administrator Shoobridge**
 - i) Administrator Shoobridge presented Deputy Clerk Wille with a pin recognizing her membership in the Minnesota Municipal Clerks & Finance Officers Association. This is one of the many steps in her professional development.

6) ~~Ordinances and Resolutions~~

- a) ~~Public Hearing – Either to approve or deny the Vacation of the 10 foot utility easement (running east to west) between Lots 8 and Lots 9, Block 1, Duck Lake Estates (300 Krason Drive)~~
 - i) ~~Public Hearing – Utility Easement Vacation~~
 - ii) ~~Call the Hearing to Order~~
 - iii) ~~Take Testimony~~
 - iv) ~~Recess/Close the Public Hearing~~
 - v) ~~Evaluate next steps and possible solutions~~

b) **Public Hearing – Highway 60**

- i) Public Hearing – Highway 60 Improvements and Assessments
- ii) Call the Hearing to Order – the hearing was called to order at 6:30 p.m.
- iii) Take Testimony
 - Barry Hager, on behalf of Gerald Hager, 120 Lake Ave, inquired on the plan for 2nd street. 2nd Street is currently accessible from Highway 60. The resident is wondering if that will be changing.
 - Mayor Hoehn advised that 2nd Street would no longer be accessible from Highway 60. The street will still be accessible from Lake Avenue and will continue to be maintained by the City.
- iv) Recess/Close the Public Hearing – **Motion by Sanders**, seconded by **Burt** to close the public hearing at 6:40 p.m.
- v) Evaluate next steps and possible solutions

vi) **Resolution 2019-11 Resolution for Layout Approval**

Motion by Burt, seconded by **Sanders** to approve Resolution 2019-11 Resolution for Layout Approval

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre
Nays: None
Motion Carried

vii) **Resolution 2019-12 Resolution Ordering Improvement and Preparations of Plans**

Motion by Burt, seconded by **Sohre** to approve Resolution 2019-12 Resolution Ordering Improvement and Preparation of Plans

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre
Nays: None
Motion Carried

7) **Old Business**

a) **Discretionary Fund Budget**

- i) Councilmember Burt requested that the discretionary fund budget be brought back to the table so that City Attorney Moran could give legal advice. City Attorney Moran stated that it is indeed legal to have a discretionary fund, but in order to use the money, the expense must meet two criteria. First, any city money spent must be spent for a public purpose. Secondly, is there specific statutory authority for it?

8) **New Business**

a) **Utility Rate Study Summary**

- i) This item has been tabled until further clarification can be received from Shannon Sweeney.

b) **Snow Removal around Mailboxes**

- i) Councilmember Burt asked that a reminder to constituents to keep the areas surrounding their mailboxes and fire hydrants be added to the Utility Bill, Facebook, and the City Website.

9) Vendor Claims – approval of bills in the amount of \$56,811.16

Motion by Sohre, seconded by **Burt** to approve payment of the bills in the amount of \$56,811.16.

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre
Nays: None
Motion Carried

10) Administration Report

i) Administrator Shoobridge presented Council with a written report.

11) Council Report

- i) Councilmember Burt will be in Arizona through the entire month of January, and is taking measures to attend Council meetings via Skype.
- ii) Councilmember Sanders reminded Council of the Christmas on Main and Christmas Expo events and asked that Councilmembers make an effort to be present.

12) Adjournment -

Motion by Sanders, seconded by **Sohre** to adjourn the meeting at 8:21 p.m.

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



Jeff Shoobridge
City Administrator

