



Council Meeting Minutes

Madison Lake City Council

Monday, December 6, 2021 at 6:00 p.m.

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Pro-tem Burt called the meeting to order at 6:03 p.m.

2) Roll Call

- a) **Council Members Present:** Mayor Kent Hoehn (arrived at 6:23 p.m.), Pat Burt, Laurinda Sohre, Carl Jordan, Ryan Sanders
- b) **Staff Present:** City Administrator Jeff Shoobridge, Deputy Clerk Liz Wille, City Attorney Jason Moran

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of the agenda of this meeting
- b) Approval of the minutes of the November 15, 2021 meeting
- c) Approval of the vendor claims in the amount of \$56,042.37
- d) ~~Approval to begin Fire Hall Planning including expenses not to exceed \$10,000~~

Motion by Jordan seconded by **Sohre** to approve the consent agenda with Fire Hall Planning being moved to new business item 7b.

Roll Call: Ayes: Burt, Jordan, Sanders, Sohre

Nays: None

Motion Carried

4) Open Public Comments

- i) Robert Hobbs – 133 N Duck Lake – Addressed Taxation Concerns with Council

5) Appearances & Presentations

- a) **Truth in Taxation Presentation- Budget and CIP**

6) Ordinances and Resolutions

- a) **Public Hearing – Truth in Taxation**

- i) Call the Hearing to Order – motion by Burt, seconded by Sanders to close the regular meeting and open the public hearing at 7:08 p.m.
- ii) Take Testimony – no further testimony given
- iii) Recess/Close the Public Hearing – motion by Sohre, seconded by Burt to close the public hearing and reconvene the regular meeting at 7:09 p.m.
- iv) Council Discussion

b) **Resolution 2021-29 Adopting Employee Handbook Revisions**

Motion by Jordan seconded by **Sanders** to approve Resolution 2021-29 Adopting Employee Handbook Revisions with the revisions suggested by councilmember Burt
Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre
Nays: None
Motion Carried

7) **New Business**

a) **City Clerk Pay Study/Wage Discussion**

Motion by Sohre seconded by **Jordan** to move the City Clerk from a Grade 20, Step 3 to a Grade 21, Step 3 effective July 1, 2021.
Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre
Nays: None
Motion Carried

Motion by Sohre seconded by **Jordan** to approve a 4% COLA for all staff as of January 1, 2022
Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre
Nays: None
Motion Carried

b) Approval to begin Fire Hall Planning including expenses not to exceed \$10,000

Motion by Jordan seconded by **Sohre** to table this item until further research can be completed
Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre
Nays: None
Motion Carried

8) **Old Business**

a) **City Administrator Review**

Motion by Sohre seconded by **Burt** to approve the \$5,000 salary increase as outlined per the City Administrator employment contract
Roll Call: Ayes: Hoehn, Burt, Jordan, Sanders, Sohre
Nays: None
Motion Carried

9) **Administration Report**

10) **Council Report**

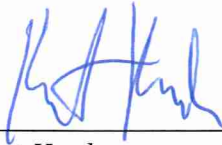
11) Adjournment

Motion by Sanders seconded by **Burt** to adjourn the meeting at 8:32 p.m.

Roll Call: Ayes: Hoehn, Burt, Sanders, Sohre

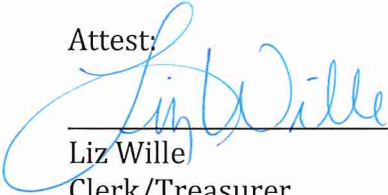
Nays: None

Motion Carried



Kent Hoehn
Mayor

Attest:



Liz Wille
Clerk/Treasurer

