



Council Meeting Minutes

Madison Lake City Council

Monday, July 6th, 2020 at 6:00 p.m.

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:00 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Pat Burt (arrived at 6:13), Carolyn Hiniker, Ryan Sanders, Laurinda Sohre (via web)
- b) **Staff Present:** Deputy Clerk Liz Wille, City Administrator Jeff Shoobridge
- c) **Others Present:** City Attorney Jason Moran

3) Consent Agenda

- a) Approval of the agenda for this meeting
- b) Approval of the minutes of the June 1st, 2020 meeting
- c) Resolution 2020-19 Authorizing use of a new voting system in Blue Earth County Municipalities
- d) Overlay and Patch

Motion by Sanders, seconded by **Hiniker** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
 Nays: None
 Motion Carried

4) Open Public Comments - None

5) Appearances & Presentations

- a) 2019 Audit Presentation – Smith Schafer & Assoc

Motion by Sanders, seconded by **Hiniker** to accept the audit as presented by Andrew Forliti of Smith Schafer & Assoc.

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
 Nays: None
 Motion Carried

6) Ordinances and Resolutions

- a) **Public Hearing – Variance Request & Utility Easement Vacation for 35 Evergreen Ln & 41 Evergreen Ln**
 - i) Call the Hearing to Order – the hearing was called to order at 6:28 p.m.
 - ii) Take Testimony – no testimonies
 - iii) Recess/Close the Public Hearing – the hearing was closed at 6:32 p.m.
 - iv) Evaluate next steps and possible solutions

b) Resolution 2020-16 Vacating Utility Easement and Zero Lot Line Variance

Motion by Sohre, seconded by **Burt** to approve resolution 2020-16 Vacating Utility Easement and Zero Lot Line Variance

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried

c) Ordinance 2020-04 Adopting a VRBO Ordinance

Motion by Burt, seconded by **Sanders** to approve Ordinance 2020-04 VRBO Ordinance

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried

d) **Public Hearing – Amending Zoning Ordinance – First Reading**

i) Public Hearing – Proposed Amendments to the Madison Lake Zoning Ordinance

ii) Call the Hearing to Order – Motion by Sanders, seconded by Hiniker to open the public hearing at 6:57 p.m.

iii) Take Testimony

iv) Recess/Close the Public Hearing – Motion by Sanders, seconded by Burt to close the public hearing at 7:06 p.m.

v) Evaluate next steps and possible solutions – the second reading and possible adoption of the Zoning Ordinance Amendments will occur at the City’s regularly scheduled City Council meeting on Monday, July 20th at 6:00 p.m.

e) Resolution 2020-18 Accepting Sealcoat Bid

Motion by Sohre, seconded by **Burt** to accept the Sealcoat Bid of Pearson Brothers, Inc and award the contract to them

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried

7) New Business

a) Jaguar Row Permit Requests

Motion by Sohre, seconded by **Burt** to approve the Jaguar Row Permit Requests

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried

b) City Administrator/City Clerk Hearing Scheduling

Motion by Burt, seconded by **Hiniker** to schedule a public hearing for August 3, 2020 to discuss the separation of duties of Clerk & Treasurer.

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried

8) Old Business - None

9) Vendor Claims- approval of the vendor claims in the amount of \$186,966.40

Motion by Sohre, seconded by **Burt** to approve the vendor claims in the amount of \$186,966.40

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried

10) Administration Report

i) Administrator Shoobridge presented Council with his written report

11) Council Report

12) Adjournment

Motion by Sohre, seconded by **Burt** to adjourn the meeting at 7:38 p.m.

Roll Call: Ayes: Hoehn, Burt, Hiniker, Sanders, Sohre
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



Jeff Shoobridge
City Administrator

