



City Council Minutes
Madison Lake City Council
Monday May 1, 2017

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:04 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: Carolyn Hiniker

Staff Present: City Administrator Michael Hanson, City Attorney Jason Moran, Deputy Clerk Allison Polsfuss, Police Chief Dan Bunde, Public Works Supervisor Adam Fennell, Fire Chief Kevin Kennedy

3) Approval of Agenda

A motion by Burt, seconded by **Sohre**, to approve the agenda. Additions of 10b and 10c

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Sohre, seconded by **Hoehn**, to approve vendor claims in the amount of \$17,738.81.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

- a) Approval of minutes from regular meeting of April 17, 2017.

A motion by Sohre, seconded by **Hoehn**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

- a) Kyle & Tom Rekstein

(1) Requesting disallow of a bill of \$750 for a Fire Call resulting from a vehicular electrical fire.

- a) The Council discussed the issue and did not want to set precedence in waiving a fee for a fire call. The Council said that they would be work with the Rekstein's to

arrange a payment plan for the cost of the Fire Call, as the vehicle was only covered under liability insurance coverage.

b) Scott Kelly on behalf of the Duck Lake CIC

(1) Scott Kelly appeared to discuss with the Council a portion of land on the North-East side of Duck Lake, which was purchased from the Doran's via condemnation at a price of \$0.50/sq. ft. to straighten Doran Drive on the NE side of the lake. The CIC is attempting to acquire the unused portion of the land remaining after the road was finished on the interior portion of the roads from the City at the price of \$0.50/sq. ft.

a) As is required by State Statute, the Right of First Refusal was offered to the Dorans which was declined.

b) City Staff didn't see an immediate need for the portion of land noting that it is essentially a portion of four individuals front yards in all but title. The City Attorney recommended that the City Engineers give an opinion on the request, but otherwise could continue drafting the necessary agreements to transfer the property at the direction of the Council.

7) Appearances & Presentations

a) **James Johnson of Bargaen Inc.**

(1) Mr. Johnson gave the City an estimate to apply a nano-polymer chemical sealant to the roads along Duck Lake which would extend the lifetime of the roads by an approximate of ten years. Mr. Johnson explained that the nano-polymer chemical sealant is best applied after two-three years from installation of the roads. The Mayor and Public Works Supervisor attended a tradeshow demonstration of the Replay material and spoke highly of it.

A motion by Burt, seconded by **Hoehn**, to accept the bid from Bargaen Inc. to apply the nano-polymer chemical sealant to Nutmeg Road, North Duck Lake Road, 237th St, Doran Drive, and Krason Drive.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn
Nays: None
Motion carried

b) **Departmental updates:**

(1) Public Works Department Supervisor Adam Fenell

a) The City was given a color palette, and decided for a combination of blue and gray for the new Public Works building in effort to match the neighboring water tower.

b) The City received four applicants for the position of Seasonal PT Public Maintenance Worker and after review of the applicants are recommending to the Council to hire Ken Haefner under a 30-day probational period, with the understanding that he will commit five hours at the compost site and twenty hours of mowing per week.

A motion by Sohre, seconded by **Hoehn**, to accept Adam's recommendation to accept Ken Haefner for the Seasonal Part Time Public Maintenance Worker.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn
Nays: None

Motion carried

(2) Fire Chief Kevin Kennedy

- a) The Fire department has received 23 calls year to date.
- b) We've applied for reimbursement on the cost of training and uniform gear purchases.
- c) To this date, we haven't heard back from FEMA on our grant application for turnout gear. This is a need that the department has.
- d) The Fire Department Relief Association will be paying for a washer/dryer as we need to have the ability to keep our gear clean, as soot on turnout gear can potentially be cariogenic.

(3) Police Chief Dan Bunde

- a) Everything is running good, we have approximately 860 ICRs for 2017 so far.
- b) We're starting to consider replacing the Ford Explorer as we've had some issues with it and want to be able to trade in while it still has a good trade in value.

(4) City Attorney Jason Moran

- a) Continuing the discussion of the three on Duck Lake, we're going to have to review the engineers' feasibility for the properties to get them connected. The connection cost to provide them service will be 100% on them. Doing work that would require a building permit voids the deferment in the existing agreement.

8) Ordinances & Resolutions

9) Unfinished Business

a) **Patti Maes- Inquiry for Land Sale Doran Drive**

- (1) Contacted the City Administrator about acquiring land in the ROW East of the Doran Farmhouse along Doran Drive, this is due west of the earlier discussed Doran's Triangle piece.
- (2) The City Council discussed the portion of land and was informed, by Scott Kelly, that the land was originally deeded to the City by the Duck Lake CIC for potential future need. He recommended to the Council not to transfer the land to the individual.
- (3) The City Administrator also discussed Ms. Maes interest in the potential planting of trees along Doran Drive indicating that some were removed when the roads went it. She was referred to chapter 94 of the City Code, which covers trees and asked to identify the species and number of trees along with proposed locations to City Staff.

10) New Business

a) **Petition for Annexation: Shirley Schaub**

- (1) The City received a petition for annexation for R37.05.353.27.004
 - a) Adjacent to the South-East most property within the city limits- she wants to build a home there with city services. City utility services currently end at Lake and East St.
 - b) The Council discussed the issue, and after discussion charged the City Administrator and City Attorney into working on developing a development agreement for the

parcel before annexation, noting that the cost for annexation and providing City services would be at the property owner's expense.

b) Seasonal Water Reconnection

- (1) Councilmember Sohre noted that she has received complaints about seasonal water turn on occurring later in the year than what some of the residents have expressed a want for. City staff informed the Council that people have been able to schedule water turn on for some time at a cost of \$30, the City offers a "free" seasonal turn on period which was scheduled for May 11/12th, 15-18th this year, noting the reasoning for that is to minimize labor disruptions in the Public Works staff while increasing efficiency in seasonal reconnects.
- (2) City Staff have noted due to the increasingly warmer weather patterns people have started asking to have their cabins reconnected earlier in the year, so staff will be reevaluating when we can offer our seasonal turn on period for next year.

c) Yellow paint on curb near cross walks

- (1) The Council discussed painting the curb yellow adjacent to crosswalks on HWY 60 to make it easier to see children crossing the road when turning onto HWY 60.

11) Staff Reports

a) City Administrator, Michael Hanson

- (1) The EDA met last week and reopened up the 400 Main RFP. Additionally, the EDA has been recruiting, and will be bringing up two individuals for appointment to the EDA next Council meeting.
- (2) The RFP closes on May 24th by 4:00 pm. The EDA will conduct an initial review of proposals received that night, and then will schedule a public hearing on June 5th prior to the Council meeting. The EDA will then aim to make an official recommendation to the Council later that night during the Council meeting.
- (3) Reminder for this Thursday there is a MNDOT open house meeting for HWY 60.

12) Mayor and Council Reports

a) Mayor Reichel:

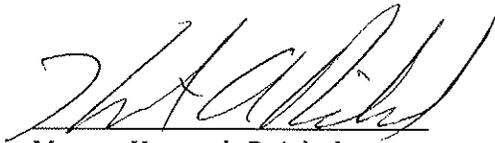
- (1) Discussion of Bob Meyer's interest in small building attached in old firehall
 - a) Fire Chief Kennedy explained that given the designs for the renovation to the Firehall, selling the small pumphouse attached to the old firehall is not possible from his perspective. The plans are being redesigned to accommodate the Police Department's office in the building as well. The City will be working on getting water/sewer stubbed in. This will allow the Fire Department to transfer inventory from their rented storage space to house it internally saving the City approximately \$4,800 a year in storage costs.
 - b) The City will not sell the pumphouse attached to the old firehall.

13) A motion made by Sohre seconded by Hoehn to open a closed meeting to review City Administrator Performance under MN State Statute 13D.05.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

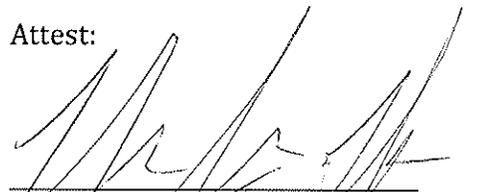
Nays: None

- 14) A motion made by Hoehn seconded by Burt** to close the closed meeting.
Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn
Nays: None
- 15) A motion made by Hoehn seconded by Burt** to reopen the open meeting.
Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn
Nays: None
- 16) A motion made by Burt seconded by Hoehn** to adjourn the meeting at 9:28 pm.
Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn
Nays: None



Mayor, Kenneth Reichel

Attest:



City Administrator, Michael Hanson

