

Welcome to Madison Lake!

On behalf of the residents of Madison Lake, we would like to welcome you to our City. The City of Madison Lake is dedicated to providing efficient quality service by working in partnership with individuals, neighborhoods and businesses, to enhance the quality of life and to create a healthy, vibrant community in which to live, work, and visit.

City Hall is located at 525 Main Street and our staff is eager to help you.

Our hours are Monday through Thursday from 8:00 a.m. to 4:30 p.m. and Friday until 2:00 p.m.

Important Contact Information

City Hall 507.243.3011
Police & Fire 911
Building Inspector 1-877-333-5620
Post Office 507.243.3012

City Website: www.ci.madison-lake.mn.us

Don't forget to "Like" us on Facebook and join the City's Listserv for important updates! Both available on the City's Website.

Electric/Gas

Xcel Energy	800.895.4999
Power Outage	800.895.1999
Gas Emergency	800.895.2999
Street Light Outages	800.960.6235
Benco (N. Duck Lake)	507.387.7963

Phone or Cable or Internet

Consolidated Communications 507.387.1151
Jaguar Communications 507.214.1000
Blue Sky Broadband 877.425.8355

Important Information to Know:

Building Permits:

According to State Statute, no building or structure regulated by the state building code shall be erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished unless a separate permit for each building or structure has **first** been obtained from the building official. Permit applications are available at the City Clerk's Office. If you have questions on whether or not your project will require a permit please call the Building Inspector at 1-877-333-5620 or City Hall. Any work started without first obtaining the proper permit will be subject to double fees. The purpose of the building permits is to monitor that the work being done is done properly and according to State Code and also for your safety and protection. Twenty four hour notice required for all inspections, please call 1-877-333-5620 to set up inspection times.

Zoning Permits:

Zoning permits are required for lakeshore alterations, replacing sidewalks or driveways, sheds (under 10x12), landscaping, signs, fencing, etc. Please contact City Hall for more information.

Spring/Fall Clean up and Compost Facilities:

The City holds a spring and a fall clean-up day each year. Typically, around the community wide garage sales. We also have a compost site facility that is open seasonally to the residents of Madison Lake. The compost site is used for brush, grass clippings, leaves, and garden waste only. **NO GARBAGE IS ALLOWED!** Contact City Hall for more information about these services.

Water/Sewer/Garbage Bills:

Water bills and meter readings are **due by the 15th** of each month. Bills may be paid online by e-check or credit card (Visa, MasterCard & Discover), by mail, or at City Hall. There is a payment drop box in front of City Hall for your convenience. If the bill remains unpaid after that specified date, a non-read meter charge and a late fee will be assessed. If payment has not been received after three months, a disconnection notice is sent stating that the balance must be paid within 10 days or service will be disconnected. If service is disconnected, the total amount owing plus a disconnect and reconnect fee must be paid in full for service to be reconnected. ***Please notify City Hall when you sell your residence/property. The City will need to do a final meter reading.***

Important City Ordinances to know:

This is a brief listing of ordinances that might be of interest. Please keep in mind that this **is not** a complete listing of City ordinances. All City Ordinances are on file at City Hall. Note: Violation of any City Ordinance may result in a fine.

Animal Licenses:

- The owner of any dog/cat needs to register the dog/cat at City Hall. A payment of \$10.00 per dog/cat is required. This license expires on June 1st.
- No household shall own, keep, or harbor more than 2 adult (over 6 months) dogs/cats or a combination thereof.
- It shall be unlawful for any person to keep or harbor an animal that habitually barks, cries, howls, or otherwise makes audible noises. This shall be defined as barking, crying, howling, or other noise making for repeated intervals of at least five minutes with less than one minute of interruption.
- **All dogs/cats are to be leashed or under control of the owner at all times.**

Grass or Noxious Weed:

- Height: It shall be unlawful for grass, weeds, or other rank vegetation to be higher than six (6) inches on the average.
- It is unlawful to blow grass clippings on the street, sidewalks and/or in the gutters.
- It is unlawful to allow noxious weeds and other rank growths of vegetation upon public or private property.
- It is unlawful to allow any accumulation of dead weeds, grass or brush on property.

Abandoned Vehicles:

- It is unlawful to park any unlicensed, unregistered or inoperable motor vehicle on any street or property (public or private), unless housed within a lawfully erected building.

Other Nuisances:

- It is unlawful to store material such as lumber, merchandise, machinery, misc. parts, disabled appliances or salvaged goods on private property except as may be normal to the legal use of the property in question, unless housed within a lawfully erected building.

Burning Permits (organic matter only):

- Burning permits are required for the open burning of burnable organic matter (leaves, grass clippings, dried vegetation, twigs, and small tree limbs). Permits are available April 15 to May 15 and September 15 to December 15. **At no time are you allowed to burn garbage.** All fires must be extinguished by 7:00 p.m.

Snow Removal (following a 2-inch or more snowfall):

- No vehicle shall be parked on any public street until snow has been plowed by the City.
- Within 24 hours: Property owners shall remove snow from around mailboxes and fire hydrants (if located on property)
- Within 24 hours: Responsibility for the clearing of any public sidewalks remains with the abutting landowner.
- All snow, ice, dirt, and rubbish remaining on a public sidewalk more than 24 hours shall be considered a public nuisance. You will then be assessed for the snow, ice, dirt, and rubbish removal by the City.
- You are not allowed to push or pile snow on public roadways, sidewalks, or City snow piles.

Snow Bird/Seasonal Residents (absent 1 or more months):

- You are still required to supply the City with a meter reading by the 15th of each month when you are absent from your residence one or more months **unless** you have your service disconnected by the City at the curb box. You must be present when your water service is disconnected or reconnected. You will be charged a disconnect and a reconnect fee for this service. All accounts are required to pay monthly base fees.

2018 Rates

Water Base	\$7.57
Water Usage (per 1,000 gallons)	\$5.87
Water Out of City Base	\$22.71
Water Out of City Usage (per 1,000 gallons).....	\$16.59
Sewer Base	\$16.80
Sewer Usage (per 1,000 gallons)	\$9.72
Sewer Out of City Base	\$50.40
Sewer Out of City Usage (per 1,000 gallons)	\$27.47
Garbage Base (plus tax).....	\$21.50
Garbage Tag (tax included)	\$3.60

Recycling Base.....	\$3.71
Extra Recycling Bin (tax included)	\$6.00
Disconnect Service.....	\$37.00
Reconnect Service.....	\$37.00
Deposit (credited to account after 12 months of on-time payments) ..	\$80.00
Non-Read Meter Fee	\$11.00
Water Test Fee (Bill due 6/15)	\$6.36
Late Fee	10%
Infrastructure	\$6.60

Please contact City Hall with questions regarding rates.

City Council 2016

Kenneth Reichel, Mayor.....	507.381.4885
200 Main St Madison Lake, MN 56063 <i>(term expires January 2019)</i>	
Carolyn Hiniker, Mayor Pro-Tem.....	507.243.4515
74 Evergreen Ct Madison Lake, MN 56063 <i>(term expires January 2017)</i>	
Pat Burt.....	507.243.3800
1035 Sarah Cir Madison Lake, MN 56063 <i>(term expires January 2019)</i>	
Kent Hoehn	507.243.4245
808 7 th St Madison Lake, MN 56063 <i>(term expires January 2019)</i>	
Laurinda Sohre	507.243.3091
61560 Nutmeg Rd Madison Lake, MN 56063 <i>(term expires January 2017)</i>	

City of Madison Lake

Application for Service

City Services Included: Water, Sewer, Garbage & Recycling Heat Source: _____

Property Owner: _____

Property Address: _____

Mailing Address (if different): _____ Phone #: _____

E-mail: _____ Homestead or Rental

Date to Begin Service: _____ Cell Phone#: _____ Work #: _____

IMPORTANT: Please report any changes or corrections to your account information immediately to City Hall.

General Information

Bills are sent out every month. If payment and meter reading is not received by the due date (15th of each month), a 10% penalty and a non-read meter fee will be charged to the account.

The City of Madison Lake will send you a 10-day **shut off notice** when your water service remains delinquent more than three months. Discontinuance of water service shall be carried out under the provision of Ordinance 100, Section 125.36. **You will be charged a disconnect and a reconnect fee if utility is shut off by the City.**

The total amount of utility bill plus a finance charge will be certified to the county auditor for collection in accordance with MN Statue 444.075. This certification will be made against the property regardless of who applied for water services, whether owner, tenant, or other person.

Signature: _____ Date: _____

Please complete the next page.

This area reserved for City Staff

Date information received: _____

ID Type: _____

Staff: _____

Please tell us what brought you to Madison Lake?

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to assume the race/national origin of an individual applicant on the basis of visual observation or surname.

Ethnicity of Household:

_____ Hispanic or Latino

_____ Not Hispanic or Latino

Race of Household:

_____ American Indian/Alaskan Native

_____ Asian

_____ Black or African American

_____ Native Hawaiian or Other Pacific Islander

_____ White

_____ Other Race

_____ Two or More Races

Number of persons in applicant's household: _____

_____ Male _____ Female

Discrimination is prohibited by Federal Law.

Complaints of discrimination should be sent to:

USDA

Director

Office of Civil Rights

Washington DC 20250-9410

The City is an equal opportunity provider.