



CITY OF MADISON LAKE | 525 MAIN ST. | P.O. BOX 295 | MADISON LAKE, MN 56063  
P: 507.243.3011 | F: 507.243.4330 | WWW.MADISONLAKEMN.GOV

## ZONING REQUEST APPLICATION

Applicant name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Legal description of parcel: \_\_\_\_\_

Address of property if applicable: \_\_\_\_\_

- Conditional Use Permit, Interim Use Permit, and Planned Unit Development:  
Indicate how any potential conflicts with nearby land uses will be minimized. Include the items listed below.
- Variance: Indicate variance requested, hardship making variance necessary, and reasons to overcome the three-factor test. Also, furnish a site plan on 8½" x 11" paper showing size of lot, size of structure, and distance from lot lines. Site plan shall be drawn to a tenth scale.
- Rezoning & Ordinance Amendment: Please contact the Planning & Zoning Administrator for submittal requirements.

Summary of Request (Attach additional sheets if necessary).

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Additional information may be needed, or conditions may exist that would prevent the actual granting of a zoning request. Submittal of the required information does not guarantee the issuance of a zoning permit.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY APPLICANT:

- a. The location, dimensions, floor area, type of construction.
- b. Floor plan showing specific uses within the building.
- c. The number, the size and type of dwelling units in each building, and the overall dwelling density.
- d. The proposed treatment of open spaces and the exterior surfaces of all structures, including typical elevations.
- e. Architectural graphics, including typical floor plans and elevations, profiles, and cross-sections.

- f. The number, location, and dimensions of parking spaces and loading docks, with means of ingress and egress.
- g. The proposed traffic circulation pattern within the area of the development, including the location and description of public improvements to be installed, including any streets and access easements.
- h. The location of all fire hydrants within one-hundred (100) feet of the property.
- i. Statement of whether or not the building will be sprinkled and fire flow availability for the sprinkler system and fire hydrants.
- j. The location, intensity, and design of exterior lighting.
- k. The location and purpose of any existing or proposed dedication or easement.
- l. The general drainage plan for the development tract.
- m. The location and dimensions of adjacent properties abutting public right-of-ways and easements on the property.
- n. Significant topographical or physical features of the site including existing trees.
- o. Wetland delineations for all wetlands on the site.
- p. The location and proposed treatment of any historical structure or other historical design element or feature.
- q. Utility service plans (water, sewer, and storm).
- r. Landscaping plans.

**ZONING REQUEST FEE:** Pay with Application (with check made payable to the City of Madison Lake)

\$400 - Conditional Use Permit	\$400 - Interim Use Permit
\$200 - Planned Unit Development	\$400 - Variance
\$400 - Rezoning	\$200 - Final Plat
\$200 - Preliminary Plat	\$200 - Development Agreement (+ Legal and Engineering Fees)

<b><u>FOR OFFICE USE ONLY</u></b>	
Date Application Deemed Accepted: _____	Staff Initials: _____
Expiration of 60-Day Rule: _____	
Existing Zoning: _____	Parcel ID: _____
Planning Commission Reviewed _____	
<input type="radio"/> Approved <input type="radio"/> Denied <input type="radio"/> Tabled	
Comments on Action: _____	
City Council Reviewed: _____	
<input type="radio"/> Approved <input type="radio"/> Denied <input type="radio"/> Tabled	
Comments on Action: _____	
Supplemental Information Provided to Applicant: _____	